

**BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
LANDOWNER ELECTION, AUDIT COMMITTEE
& REGULAR MEETING
JANUARY 25, 2023**

BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT AGENDA
WEDNESDAY, JANUARY 25, 2023 AT 1:00 P.M.
MANATEE COUNTY LIBRARY – ROCKY BLUFF BRANCH
LOCATED AT 6750 US HIGHWAY 301 NORTH, ELLENTON, FL 34222-3030

District Board of Supervisors	Supervisor Supervisor Supervisor Supervisor Supervisor	Jeffery Hills Nicholas Dister Steve Luce Ryan Motko Alberto Viera
District Manager	Inframark	Brian Lamb Angie Grunwald
District Attorney	Straley Robin Vericker	John Vericker Vivek Babbar
District Engineer	Stantec, Inc	Tonja Stewart

All cellular phones and pagers must be turned off while in the meeting room

The meeting will begin at **1:00 p.m.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Buckhead Trails II Community Development District

Dear Board Members:

The Landowner Election, Audit Committee and Regular Meeting of the Buckhead Trails II Community Development District will be held on **January 25, 2023 at 1:00 p.m. at the Manatee County Library – Rocky Bluff Branch located at 6750 US Highway 301 North, Ellenton, FL 34222-3030.** Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

Call In Number: 1-866-906-9330

Access Code: 4863181

LANDOWNERS MEETING/ELECTION

- 1. CALL TO ORDER**
- 2. APPOINTMENT OF MEETING CHAIRMAN**
- 3. ANNOUNCEMENT OF CANDIDATES/CALL FOR NOMINATIONS**
- 4. ELECTION OF SUPERVISORS**
- 5. OWNERS' REQUESTS**
- 6. ADJOURNMENT**

AUDIT COMMITTEE & REGULAR MEETING OF THE BOARD OF SUPERVISORS

- 1. CALL TO ORDER/ROLL CALL**
- 2. ADMINISTER OATH OF OFFICE & DISCUSSION ON BOARD COMPENSATION**
- 3. PUBLIC COMMENT ON AGENDA ITEMS**
- 4. RECESS TO AUDIT COMMITTEE MEETING**
- 5. AUDIT COMMITTEE MEETING**
 - A. Call to Order/Roll Call
 - B. Appoint Chairman
 - C. Selection of Criteria for Evaluation of Proposals
 - D. Determine Date, Time and Location RFP Required
 - i. Consider Notice of Request for Proposals for Audit Services
 - E. Consider Sending RFP to Interested Firms
 - F. Determine Date of Next Committee Meeting
 - i. Audit Committee Evaluation Criteria.....Tab 01
- 6. CLOSE AUDIT COMMITTEE MEETING AND RETURN AND PROCEED TO REGULAR MEETING**
- 7. VENDOR AND STAFF REPORTS**
 - A. District Counsel
 - B. District Manager
 - C. District Engineer
- 8. BUSINESS ITEMS**
 - A. Consideration of Resolution 2023-24; Canvassing and Certifying the Results of the Landowners Election..... Tab 02
 - B. Consideration of Resolution 2023-25; Designating Officers..... Tab 03
 - C. Consideration of ADA Website Compliance Agreement.....Tab 04
- 9. BOARD MEMBERS COMMENTS**
- 10. PUBLIC COMMENTS**
- 11. ADJOURNMENT**

We look forward to speaking with you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

