

Buckhead Trails II Community Development District

Board of Supervisors
Nicholas Dister, Chairman
Carlos de la Ossa, Vice Chairperson
Ryan Motko, Assistant Secretary
Vacant, Assistant Secretary
Alberto Viera, Assistant Secretary

Brian Lamb, District Manager
Angie Grunwald, District Manager
John Vericker, District Counsel
Tonja Stewart, District Engineer

Regular Meeting Agenda

Wednesday, May 24, 2023, at 1:00 p.m.

The Regular Meeting of the **Buckhead Trails II Community Development District** will be held on **May 24, 2023, at 1:00 PM. at the Eaves Bend Amenity Center located at 4724 Los Robles Court, Palmetto, FL 35779.**

Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

Join Zoom Meeting

<https://zoom.us/j/91295341135?pwd=VElvVi9pYVBOQ050ZEpVbi9CMElYvUT09>

Dial by your location +1 305 224 1968 Meeting ID: 912 9534 1135 Passcode: 992287

All cellular phones and pagers must be turned off during the meeting.

REGULAR MEETING OF BOARD OF SUPERVISORS

1. CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT Each individual has the opportunity to comment and is limited to **three (3) minutes.** for such comment.

3. VENDOR AND STAFF REPORTS

- A. District Counsel
- B. District Manager
- C. District Engineer

4. BUSINESS ITEMS

- A. Resignation of Board of Supervisor – Steve Luce Tab 01
- B. Appointment of Board Member Replacement(s)
- C. Individual Board Member Acceptance or Waiver of Compensation
- D. Consideration of Resolution 2023-34; Re-Designation of Officers..... Tab 02
- F. Announcement of Qualified Electors Tab 03
- E. Consideration of Resolution 2023-35; Approving the Proposed Fiscal Year 2024
Budget & Setting Public Hearing..... Tab 04
- G. General Matters of the District

5. CONSENT AGENDA ITEMS

- A. Consideration of Minutes of the Landowner’s Election Meeting January 25, 2023,..... Tab 05
- B. Consideration of Minutes of the Audit Committee & Regular Meeting January 25, 2023,..... Tab 06
- C. Consideration of Minutes of the Public Hearing & Regular Meeting February 22,2023 Tab 07
- D. Consideration of Minutes of the Continued Public Hearing &
Regular Meeting February 23, 2023, Tab 08
- E. Consideration of Minutes of the Public Hearing & Regular Meeting March 28, 2023, Tab 09
- F. Consideration of Operations and Maintenance Expenditures March – April 2023 Tab 10
- G. Review of Financial Statements Month Ending April 30, 2023, Tab 11

6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS

7. ADJOURNMENT

Sincerely,
District Manager



2005 Pan Am Circle
Tampa, Florida 33607
(813) 873 – 7300

Meeting Location:
Eaves Bend Amenity Center
4724 Los Robles Court
Palmetto, FL 35779

May 19, 2023

Board of Supervisors


Dear Board Members:

Please accept my letter of resignation as a member of the Board of Supervisors for the following
Community Development Districts, effective immediately:

Buckhead Trails

Buckhead Trial II

Sawgrass Village

DocuSigned by:

AEFABF1B7B094EB...

Signature

RESOLUTION 2023-34

**A RESOLUTION OF THE BOARD OF SUPERVISORS
DESIGNATING THE OFFICERS OF BUCKHEAD TRAILS
II COMMUNITY DEVELOPMENT DISTRICT AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Buckhead Trails II Community Development District (the “District”), is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the County of Manatee; and

WHEREAS, the initial supervisors have taken and subscribed to the oath of office per F.S. 190.006(4); and

WHEREAS, the Board of Supervisors (hereinafter the “Board”) now desires to organize by designating the Officers of the District per F.S. 190.006(6).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons are elected to the offices shown, to wit:

| | |
|-------------------------------|---------------------|
| <u>Nicholas “Nick” Dister</u> | Chair |
| <u>Carlos de la Ossa</u> | Vice-Chair |
| <u>Brian Lamb</u> | Secretary |
| <u>Eric Davidson</u> | Treasurer |
| <u>Angie Grunwald</u> | Assistant Secretary |
| <u>Ryan Motko</u> | Assistant Secretary |
| <u>Alberto Viera</u> | Assistant Secretary |
| <u>Austin Berns</u> | Assistant Secretary |

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 24th DAY OF May, 2023.

ATTEST:

**BUCKHEAD TRAILS II COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chairman/ Vice- Chairman

MICHAEL BENNETT • SUPERVISOR OF ELECTIONS • MANATEE COUNTY

600 301 Boulevard West, Suite 108, Bradenton, Florida 34205-7946
P O Box 1000, Bradenton, Florida 34206-1000



Phone: 941-741-3823 • Fax: 941-741-3820 • VoteManatee.com • Info@VoteManatee.com

May 15, 2023

Buckhead Trails II Community Development District
Attn: Brian Lamb
2005 Pan Am Cir., Suite 300
Tampa, FL 33607

Dear Mr. Lamb:

We are in receipt of your request for the number of registered voters in the Buckhead Trails II Community Development District of April 15, 2023. According to our records, there were 0 persons registered in the Buckhead Trails II Community Development District as of that date.

I hope this information is helpful to you. If I can be of any further assistance to you, please do not hesitate to contact my office at your earliest convenience.

Sincerely,

Michael Bennett
Supervisor of Elections

MB/sas

RESOLUTION 2023-35

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2023/2024; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors (“**Board**”) of the Buckhead Trails II Community Development District (“**District**”) prior to June 15, 2023 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 (“**Proposed Budget**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit “A”** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: August 23, 2023

HOUR: 1:00 pm

LOCATION: Eaves Bend Amenity Center
4724 Los Robles Court
Palmetto, FL 35779

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Manatee County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, Florida Statutes, the District’s Secretary is further directed to post the Proposed Budget on the District’s website at least 2 days before the budget hearing date and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed by Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED ON MAY 24, 2023.

Attest:

**Buckhead Trails II Community
Development District**

Print Name: _____
Secretary / Assistant Secretary

Print Name: _____
Chair/Vice Chair of the Board of Supervisors

Exhibit A: Proposed Budget for Fiscal Year 2023/2024

2024

BUCKHEAD TRAILS II

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2024
PROPOSED ANNUAL OPERATING BUDGET

Prepared by:



May 24, 2023

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT

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FISCAL YEAR 2024
PROPOSED ANNUAL OPERATING BUDGET

BUCKHEAD TRAILS II

COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The Buckhead Trails II Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a “solution” to the State’s needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida’s effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2024, which begins on October 1, 2023. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

| <u>Fund Number</u> | <u>Fund Name</u> | <u>Services Provided</u> |
|---------------------------|-------------------------|---|
| 001 | General Fund | Operations and Maintenance of Community Facilities |
| 200 | Debt Service Fund | Collection of Special Assessments for Debt Service on the Series 2022 Capital Improvement Revenue Bonds |

Facilities of the District

The District’s existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

BUCKHEAD TRAIL II

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

| | Fiscal Year 2023 Final Operating Budget | Fiscal Year 2024 Actual Operating Budget |
|---|---|--|
| REVENUES | | |
| SPECIAL ASSESSMENTS | | |
| Operations & Maintenance Assmts-Tax Roll | 0.00 | 0.00 |
| Operations & Maintenance Assmts-Off Roll | 0.00 | 0.00 |
| Discounts and Collection Fees | 0.00 | 0.00 |
| TOTAL SPECIAL ASSESSMENTS | 0.00 | 0.00 |
| CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES | | |
| Developer Contribution | 150,000.00 | 118,425.00 |
| TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES | 150,000.00 | 118,425.00 |
| TOTAL REVENUES | 150,000.00 | 118,425.00 |
| EXPENDITURES | | |
| LEGISLATIVE | | |
| Supervisor Fees | 10,000.00 | 3,000.00 |
| TOTAL LEGISLATIVE | 10,000.00 | 3,000.00 |
| FINANCIAL & ADMINISTRATIVE | | |
| Administrative Services | 0.00 | 4,500.00 |
| District Manager | 43,300.00 | 25,000.00 |
| District Engineer | 15,000.00 | 9,500.00 |
| Trustee Fees | 0.00 | 6,500.00 |
| Recording Secretary | 0.00 | 2,400.00 |
| Organizational Meeting/ Initial Set Up | 0.00 | 4,000.00 |
| Construction Accounting | 0.00 | 9,000.00 |
| Dissemination Services | 0.00 | 4,200.00 |
| Financial & Revenue Collections | 0.00 | 1,200.00 |
| Rentals & Leases | 0.00 | 600.00 |
| Office Supplies | 0.00 | 100.00 |
| Technology Services | 0.00 | 600.00 |
| Accounting Services | 0.00 | 9,000.00 |
| Auditing Services | 5,000.00 | 6,000.00 |
| Postage, Phone, Faxes, Copies | 400.00 | 500.00 |
| Public Officials Insurance | 2,500.00 | 2,500.00 |
| Legal Advertising | 3,500.00 | 3,500.00 |
| Bank Fees | 360.00 | 200.00 |
| Dues, Licenses & Fees | 150.00 | 175.00 |
| Miscellaneous Fees | 3,590.00 | 250.00 |
| Website Development & Maintenance | 1,200.00 | 1,200.00 |
| ADA Website Compliance | 0.00 | 1,800.00 |
| TOTAL FINANCIAL & ADMINISTRATIVE | 75,000.00 | 92,725.00 |

FISCAL YEAR 2024

PROPOSED OPERATING BUDGET

BUCKHEAD TRAIL II

COMMUNITY DEVELOPMENT DISTRICT

| LEGAL COUNSEL | | |
|--|------------|------------|
| District Counsel | 15,000.00 | 9,500.00 |
| TOTAL LEGAL COUNSEL | 15,000.00 | 9,500.00 |
| OTHER PHYSICAL ENVIRONMENT | | |
| Aquatic - Other | 0.00 | 0.00 |
| General Liability Insurance | 20,000.00 | 3,200.00 |
| Aquatic Maintenance - Contract | 0.00 | 0.00 |
| Entry/ Gate/ Walls Maintenance | 0.00 | 0.00 |
| Facility Janitorial R&M - Contract | 0.00 | 0.00 |
| Facility Janitorial Supplies/ Other | 0.00 | 0.00 |
| Irrigation Maintenance | 0.00 | 0.00 |
| Landscape - Annuals | 0.00 | 0.00 |
| Landscape - Mulch | 0.00 | 0.00 |
| Landscape - Other | 0.00 | 0.00 |
| Landscape - Plant Replacement Program | 0.00 | 0.00 |
| Landscape Maintenance - Pond Banks | 0.00 | 0.00 |
| Debris Cleanup | 0.00 | 0.00 |
| Wildlife Control | 0.00 | 0.00 |
| Security | 0.00 | 0.00 |
| TOTAL OTHER PHYSICAL ENVIRONMENT | 20,000.00 | 3,200.00 |
| CONTINGENCY | | |
| Miscellaneous | 30,000.00 | 10,000.00 |
| TOTAL CONTINGENCY | 30,000.00 | 10,000.00 |
| TOTAL EXPENDITURES | 150,000.00 | 118,425.00 |
| EXCESS OF REVENUES OVER (UNDER) EXPENDITURES | 0.00 | 0.00 |

FISCAL YEAR 2024
PROPOSED OPERATING BUDGET

BUCKHEAD TRAIL II

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Website Administration

This is for maintenance and administration of the District's official website.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Other Physical Environment

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Miscellaneous Services

To provide for unbudgeted operating expenses.

FISCAL YEAR 2024
PROPOSED OPERATING BUDGET

BUCKHEAD TRAILS II

COMMUNITY DEVELOPMENT DISTRICT

| Fiscal Year 2024 | | | | | |
|-------------------|-----------|------------|-----------------------|--------------|--------------------------|
| Lot Size | EAU Value | Unit Count | Debt Service Per Unit | O&M Per Unit | FY 2024 Total Assessment |
| Single Family 40' | 1.00 | 348 | \$0.00 | \$99.75 | \$99.75 |
| Single Family 50' | 1.25 | 378 | \$0.00 | \$124.69 | \$124.69 |
| Single Family 60' | 1.50 | 295 | \$0.00 | \$149.62 | \$149.62 |
| TOTAL | | 1,021 | | | |

Notations:

⁽¹⁾ Annual assessments include Lee County collection costs and statutory discounts for early payment.

FISCAL YEAR 2024
PROPOSED OPERATING BUDGET

**BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT**

January 25, 2023, Minutes of then Special Organization Meeting

MINUTES OF THE LANDOWNER'S ELECTION MEETING

The Landowner's Election Meeting of the Buckhead Trails II Community Development District will be held on **January 25, 2023, at 1:00 p.m. at the Manatee County Library – Rocky Bluff Branch located at 6750 US Highway 301 North, Ellenton, FL 34222-3030**

1. CALL TO ORDER/ROLL CALL

Brian Lamb called the Landowner's Election Meeting of the Board of Supervisors of the Buckhead Trails II Community Development District to order on **January 25, 2023, at 1:00 p.m.**

Staff Members Present:

| | |
|----------------|--|
| Brian Lamb | District Manager, Inframark |
| Angie Grunwald | District Manager, Inframark |
| John Vericker | District Counsel, Straley Robin Vericker |

There were no members of the general public present.

2. APPOINTMENT OF MEETING CHAIRMAN

Brian Lamb will be serving as the chairman in purpose of conducting the meeting.

3. ANNOUNCEMENT OF CANDIDATES/CALL FOR NOMINATIONS

There are no other known nominations. The current ballot indicates that there is a total 409.10 acres in the District totaling 410 eligible votes. The proxy ballot was signed by Jeff Hills and indicates Carlos de la Ossa as the authorized proxy holder.

4. ELECTION OF SUPERVISORS

Mr. Lamb announced the candidates Nick Dister had 2 votes; Carlos De la Ossa had 2 votes; Ryan Motko had 1 vote; Steve Luce had 1 vote; and Albert Viera had 1 votes.

Supervisor Dister will have Seat 1 with a four-year term; Supervisor De la Ossa will have Seat 2 with a four-year term; Supervisor Motko will have Seat 3 with a two-year term; Supervisor Luce will have Seat 4 with a two-year term; and Supervisor Viera will have Seat 5 with a two-year term.

5. OWNERS REQUEST

There were no owner requests.

6. ADJOURNMENT

The landowner's election was adjourned.

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

Title:

- ☐ **Secretary**
☐ **Assistant Secretary**

Title:

- ☐ **Chairman**
☐ **Vice Chairman**

Recorded by Records Administrator

Signature

Date

Official District Seal

**BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT**

January 25, 2023, Minutes of the Audit Committee & Regular Meeting

MINUTES OF THE AUDIT COMMITTEE & REGULAR MEETING

The Audit Committee & Regular Meetings of the Board of Supervisors for the Sawgrass Village Community Development District was held on **Wednesday, January 25, 2023, at 11:00 a.m. at the Manatee County Library – Rocky Bluff Branch located at 6750 US Highway 301 North, Ellenton, FL 34222.**

1. CALL TO ORDER

Brian Lamb called the Audit Committee & Regular Meetings of the Board of Supervisors of the Sawgrass Village Community Development District to order on **Wednesday, January 25, 2023, at 11:00 a.m.**

Board Members Present and Constituting a Quorum:

| | |
|-------------------|------------|
| Steve Luce | Supervisor |
| Carlos de la Ossa | Supervisor |
| Ryan Motko | Supervisor |

Staff Members Present:

| | |
|----------------|--|
| Brian Lamb | District Manager, Inframark |
| Angie Grunwald | District Manager, Inframark |
| John Vericker | District Counsel, Straley Robin Vericker (via conference call) |

There were no members of the public in attendance.

2. ADMINISTER OATH OF OFFICE & DISCUSSION ON BOARD COMPENSATION

Mr. Lamb administered the Oath of office to Steven Luce, Ryan Motko and Carlos de la Ossa as well as provided signature by the newly elected Board for the records of proceedings. All three Board of Supervisors accepted compensation.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

4. RECESS TO AUDIT COMMITTEE MEETING

Mr. Lamb directed the Board to recess to the Audit Committee Meeting.

5. AUDIT COMMITTEE MEETING

A. Call to Order/Roll Call

There was a quorum and the newly elected members have been sworn in. The Board of Supervisors of the District still hold their positions on the audit committee.

B. Appoint Chairman

Mr. Lamb will be moving forward with the meeting as chairman.

C. Selection of Criteria for Evaluation of Proposals

A list of evaluation criteria was provided to the Board and will be used to evaluate the proposals.
The Board wants to use price as a factor.

| | |
|--------------|---|
| MOTION TO: | Approve the list of evaluation criteria to be used to evaluate proposals. |
| MADE BY: | Supervisor Luce |
| SECONDED BY: | Supervisor de la Ossa |
| DISCUSSION: | None further |
| RESULT: | Called to a Vote: Motion PASSED 3/0 - Motion Passed Unanimously |

D. Determine Date, Time and Location RFP Required

i. Consider Notice of Request for Proposals for Audit Services

The Request for Proposals (RFP) for Audit services will be returned to the District within 2 weeks before the March meeting held on March 14, 2023.

E. Consider Sending RFP to Interested Firms

The administrative assistance will submit an advertisement for RFPs.

F. Determine Date of Next Committee Meeting

i. Audit Committee Evaluation Criteria

The next committee meeting will be held on March 22, 2023.

| | |
|--------------|--|
| MOTION TO: | Approve the next Audit Committee set for March 22, 2023. |
| MADE BY: | Supervisor Luce |
| SECONDED BY: | Supervisor de la Ossa |
| DISCUSSION: | None further |
| RESULT: | Called to a Vote: Motion PASSED 3/0 - Motion Passed Unanimously |

**6. CLOSE AUDIT COMMITTEE MEETING AND RETURN AND PROCEED TO
REGULAR MEETING**

Mr. Lamb closed the audit committee meeting and directed the Board to proceed to the regular meeting.

7. VENDOR AND STAFF REPORTS

A. District Counsel

The District Counsel had no reports currently.

B. District Manager

Ms. Grunwald stated the next step will be bond validation hearing and then starting the assessment process. Should the district look to expand its boundaries, the Board will review the expansion at the next meeting.

C. District Engineer

The District Engineer had no reports currently.

8. BUSINESS ITEMS

**A. Consideration of Resolution 2023-24; Canvassing and Certifying the
Results of the Landowners Election**

The Board reviewed and discussed the resolution. Mr. Lamb canvased and certified the results from the Landowners Election as Supervisor Dister will have Seat 1 with a four-year term; Supervisor De la Ossa will have Seat 2 with a four-year term; Supervisor Motko will have Seat 3 with a two-year term; Supervisor Luce will have Seat 4 with a two-year term; and Supervisor Viera will have Seat 5 with a two-year term.

| | |
|--------------|---------------------------------------|
| MOTION TO: | Approve Resolution 2023-24 as stated, |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Luce |
| DISCUSSION: | None further |
| RESULT: | Called to a Vote: Motion PASSED |
| | 3/0 - Motion Passed Unanimously |

B. Consideration of Resolution 2023-25; Designating Officers

The Board reviewed the resolution and discussed the redesignating officers. Mr. Lamb designated the offices to have Nick Dister as Chairman and Carlos de la Ossa as the Vice-Chair. The remainder of the Board will position as the Assistant Secretary.

MOTION TO: Approve Resolution 2023-25 as stated.
MADE BY: Supervisor de la Ossa
SECONDED BY: Supervisor Luce
DISCUSSION: None further
RESULT: Called to a Vote: Motion PASSED
3/0 - Motion Passed Unanimously

C. Consideration of ADA Website Compliance Agreement

The Board reviewed and discussed the compliance agreement. This agreement is consistent throughout the Districts and is required to keep the ADA website in compliance.

MOTION TO: Approve the ADA website compliance agreement.
MADE BY: Supervisor Luce
SECONDED BY: Supervisor de la Ossa
DISCUSSION: None further
RESULT: Called to a Vote: Motion PASSED
3/0 - Motion Passed Unanimously

9. BOARD MEMBERS COMMENTS

There were no supervisor request or comments currently.

10. PUBLIC COMMENTS

There were no public audience in attendance and no public comments.

11. ADJOURNMENT

MOTION TO: Adjourn.
MADE BY: Supervisor Motko
SECONDED BY: Supervisor Luce
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
3/0 - Motion Passed Unanimously

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

- ☐ **Secretary**
☐ **Assistant Secretary**

Signature

Printed Name

Title:

- ☐ **Chairman**
☐ **Vice Chairman**

Recorded by Records Administrator

Signature

Date

Official District Seal

**BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT**

February 22, 2023, Minutes of the Regular Meeting

MINUTES OF THE REGULAR MEETING

The Regular Meetings of the Board of Supervisors for the Buckhead Trails II Community Development District was held on **Wednesday, February 22, 2023, at 1:00 p.m. at the Manatee County Library – Rocky Bluff Branch located at 6750 US Highway 301 North, Ellenton, FL 34222.**

1. CALL TO ORDER

Angie Grunwald called the Regular Meetings of the Board of Supervisors of the Buckhead Trails II Community Development District to order on **Wednesday, February 22, 2023, at 1:01 p.m.**

2. ADJOURNMENT/CONTINUATION

Ms. Grunwald announced that the Regular Meeting will be continued to **Thursday, February 23rd of 2023, at 11:00 a.m. at the Bradenton Office Suites located at 4916 26th Street West, Suite 100, Bradenton, FL 34207.**

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

- ☐ Secretary
☐ Assistant Secretary

Signature

Printed Name

Title:

- ☐ Chairman
☐ Vice Chairman

Recorded by Records Administrator

Signature

Date

Official District Seal

**BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT**

February 23, 2023, Minutes of the Continued Regular Meeting

MINUTES OF THE CONTINUED REGULAR MEETING

The Continued Regular Meeting of the Board of Supervisors for the Buckhead Trails II Community Development District was held on **Thursday, February 23, 2023, at 11:00 a.m. at the Bradenton Office Suites located at 4916 26th Street West, Suite 100, Bradenton, FL 34207.**

1. CALL TO ORDER

Angie Grunwald called the Continued Regular Meeting of the Board of Supervisors of the Buckhead Trails II Community Development District to order on **Thursday, February 23, 2023, at 11:33 a.m.**

Board Members Present and Constituting a Quorum:

| | |
|-------------------|------------|
| Nicholas Dister | Chairman |
| Carlos de la Ossa | Vice-Chair |
| Steve Luce | Supervisor |
| Ryan Motko | Supervisor |

Staff Members Present:

| | |
|----------------|--|
| Brian Lamb | District Manager, Inframark |
| Angie Grunwald | District Manager, Inframark |
| John Vericker | District Counsel, Straley Robin Vericker |

There were no members of the public in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

3. STAFF REPORTS

- A. District Counsel**
- B. District Manager**
- C. District Engineer**

There were no staff reports currently.

4. BUSINESS ITEMS

A. Consideration of District Engineer's Report

The Board reviewed and discussed the District Engineer's Report.

MOTION TO: Approve the District Engineer's Report.
MADE BY: Supervisor de la Ossa
SECONDED BY: Supervisor Dister
DISCUSSION: None further
RESULT: Called to a Vote: Motion PASSED
4/0 - Motion Passed Unanimously

B. Consideration of Master Assessment Methodology Report

The Board reviewed and discussed the Master Assessment Methodology Report.

MOTION TO: Approve the Master Assessment Methodology Report
MADE BY: Supervisor Motko
SECONDED BY: Supervisor de la Ossa
DISCUSSION: None further
RESULT: Called to a Vote: Motion PASSED
4/0 - Motion Passed Unanimously

C. Consideration of Resolution 2023-29; Declaring Preliminary Assessments

The Board reviewed and discussed the resolution.

MOTION TO: Approve Resolution 2023-29 as stated.
MADE BY: Supervisor de la Ossa
SECONDED BY: Supervisor Dister
DISCUSSION: None further
RESULT: Called to a Vote: Motion PASSED
4/0 - Motion Passed Unanimously

D. Consideration of Resolution 2023-30; Setting Public Hearing to Levy Debt Assessments

The Board reviewed and discussed the resolution.

MOTION TO: Approve Resolution 2023-30 as stated.
MADE BY: Supervisor de la Ossa
SECONDED BY: Supervisor Motko
DISCUSSION: None further
RESULT: Called to a Vote: Motion PASSED
4/0 - Motion Passed Unanimously

E. Consideration of Resolution 2023-31; District Expansion

The Board reviewed and discussed the resolution.

MOTION TO: Approve Resolution 2023-31 as stated.
MADE BY: Supervisor de la Ossa
SECONDED BY: Supervisor Dister
DISCUSSION: None further
RESULT: Called to a Vote: Motion PASSED
4/0 - Motion Passed Unanimously

F. Consideration of Maintenance Indemnification Agreement

The Board reviewed and discussed the Maintenance Indemnification Agreement.

MOTION TO: Approve the Maintenance Indemnification Agreement.
MADE BY: Supervisor de la Ossa
SECONDED BY: Supervisor Motko
DISCUSSION: None further
RESULT: Called to a Vote: Motion PASSED
3/0 - Motion Passed Unanimously

G. General Matters of the District

There were no general matters currently.

5. BOARD MEMBERS COMMENTS

The Board requested to add the legal description to the expansion resolution.

6. PUBLIC COMMENTS

There were no public audience in attendance and no public comments.

7. ADJOURNMENT

| | |
|--------------|--|
| MOTION TO: | Adjourn the meeting at 11:42 a.m. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Dister |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

Title:

☐ **Secretary**
☐ **Assistant Secretary**

Title:

☐ **Chairman**
☐ **Vice Chairman**

Recorded by Records Administrator

Signature

Date

Official District Seal

**BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT**

March 28, 2023, Minutes of the Continued Public Hearing & Regular Meetings

**MINUTES OF THE CONTINUED PUBLIC HEARING
& REGULAR MEETING**

The Continued Public Hearing & Regular Meetings of the Board of Supervisors for the Buckhead Trails II Community Development District was held on **Thursday, March 28, 2023, at 11:00 a.m. at the Bradenton Office Suites located at 4916 26th Street West, Suite 100, Bradenton, FL 34207.**

1. CALL TO ORDER

Brian Lamb called the Continued Public Hearing & Regular Meetings of the Board of Supervisors of the Buckhead Trails II Community Development District to order on **Wednesday, March 28, 2023, at 11:21 a.m.**

Board Members Present and Constituting a Quorum:

| | |
|-------------------|------------|
| Carlos de la Ossa | Vice-Chair |
| Steve Luce | Supervisor |
| Ryan Motko | Supervisor |
| Albert Viera | Supervisor |

Staff Members Present:

| | |
|----------------|--|
| Brian Lamb | District Manager, Inframark |
| Angie Grunwald | District Manager, Inframark |
| John Vericker | District Counsel, Straley Robin Vericker |

There were no members of the public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public audience in attendance or via conference call.

3. RECESS TO PUBLIC HEARING

Mr. Lamb directed the Board to recess to the Public Hearing Meeting.

4. PUBLIC HEARING ON ADOPTING UNIFORM METHOD OF COLLECTION

A. Open the Public Hearing on Adopting Uniform Method of Collection

| | |
|--------------|---------------------------------|
| MOTION TO: | Open the Public Hearing. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Luce |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED |
| | 4/0 - Motion Passed Unanimously |

B. Staff Presentation

Mr. Lamb made a presentation to the Board.

C. Public Comment

There were no public audience in attendance.

D. Consideration of Resolution 2023-26; Adopting Uniform Method of Collection

The Board reviewed and discussed the resolution.

| | |
|--------------|--|
| MOTION TO: | Approve Resolution 2023-06. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Luce |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

E. Close the Public Hearing on Adopting Uniform Method of Collection

| | |
|--------------|--|
| MOTION TO: | Close the Public Hearing. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Luce |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

5. PUBLIC HEARING ON N ADOPTING UNIFORM RULES OF PROCEDURE

A. Open the Public Hearing on Adopting Uniform Rules of Procedure

| | |
|--------------|--|
| MOTION TO: | Open the Public Hearing. |
| MADE BY: | Supervisor Motko |
| SECONDED BY: | Supervisor de la Ossa |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

B. Staff Presentation

Mr. Lamb made a presentation to the Board.

C. Public Comment

There were no public audience in attendance.

D. Consideration of Resolution 2023-27; Levying O&M Assessments

The Board reviewed and discussed the resolution.

| | |
|--------------|--|
| MOTION TO: | Approve Resolution 2023-27. |
| MADE BY: | Supervisor Luce |
| SECONDED BY: | Supervisor Viera |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

E. Close the Public Hearing on Adopting Uniform Rules of Procedure

| | |
|--------------|--|
| MOTION TO: | Close the Public Hearing. |
| MADE BY: | Supervisor Luce |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

6. PUBLIC HEARING ON ADOPTING FINAL FISCAL YEAR 2023 BUDGET

A. Open the Public Hearing on Adopting Final Fiscal Year 2023 Budget

| | |
|--------------|--|
| MOTION TO: | Open the Public Hearing. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

B. Staff Presentation

Mr. Lamb made a presentation to the Board.

C. Public Comment

There were no public audience in attendance.

D. Consideration of Resolution 2023-28; Adopting Final Fiscal Year 2023 Budget

i. Developer Funding Agreement

The Board reviewed and discussed the resolution.

| | |
|--------------|---------------------------------|
| MOTION TO: | Approve Resolution 2023-28. |
| MADE BY: | Supervisor Motko |
| SECONDED BY: | Supervisor Luce |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED |
| | 4/0 - Motion Passed Unanimously |

E. Close the Public Hearing on Adopting Final Fiscal Year 2023 Budget

| | |
|--------------|---------------------------------|
| MOTION TO: | Close the Public Hearing. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Luce |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED |
| | 4/0 - Motion Passed Unanimously |

7. PUBLIC HEARING ON APPROVING & LEVYING DEBT ASSESSMENTS

A. Open the Public Hearing on Approving & Levying Debt Assessments

| | |
|--------------|---------------------------------|
| MOTION TO: | Open the Public Hearing. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Luce |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED |
| | 4/0 - Motion Passed Unanimously |

B. Staff Presentation

Mr. Lamb made a presentation to the Board.

C. Public Comment

There were no public audience in attendance.

D. Consideration of Resolution 2023-32; Approving & Levying Debt Assessments

The Board reviewed and discussed the resolution.

| | |
|--------------|--|
| MOTION TO: | Approve Resolution 2023-32. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Viera |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

E. Close the Public Hearing on Approving & Levying Debt Assessments

| | |
|--------------|--|
| MOTION TO: | Close the Public Hearing. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Viera |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously |

8. RETURN AND PROCEED TO REGULAR MEETING

Mr. Lamb closed the Public Hearing Meeting and directed the Board to proceed to the Regular Meeting.

9. VENDOR & STAFF REPORTS

- A. District Counsel**
- B. District Manager**
- C. District Engineer**

There were no vendor or staff reports currently.

10. BUSINESS ITEMS

A. Consideration of Resolution 2023-33; Extending Board Terms to Coincide with the General Elections

The Board reviewed and discussed the resolution as stated.

| | |
|--------------|---------------------------------------|
| MOTION TO: | Approve Resolution 2023-33 as stated. |
| MADE BY: | Supervisor Luce |
| SECONDED BY: | Supervisor de la Ossa |
| DISCUSSION: | None further |
| RESULT: | Called to a Vote: Motion PASSED |
| | 4/0 - Motion Passed Unanimously |

B. General Matters of the District

There were no general matters of the District currently.

11. BOARD SUPERVISORS REQUEST AND COMMENTS

There were no supervisor request or comments currently.

12. ADJOURNMENT

| | |
|--------------|---------------------------------|
| MOTION TO: | Adjourn. |
| MADE BY: | Supervisor de la Ossa |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 4/0 - Motion Passed Unanimously |

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

- ☐ **Secretary**
☐ **Assistant Secretary**

Signature

Printed Name

Title:

- ☐ **Chairman**
☐ **Vice Chairman**

Recorded by Records Administrator

Signature

Date

Official District Seal

BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|---|------------------------|--------------------|--------------|--|
| Monthly Contract | | | | |
| INFRAMARK BUCKHEAD TRAILS II CDD) | 88676 | \$2,000.01 | | DISTRICT INVOICE JAN 2023 |
| INFRAMARK BUCKHEAD TRAILS II CDD) | 90633 | \$2,004.48 | | DISTRICT INVOICE FEB 2023 |
| INFRAMARK BUCKHEAD TRAILS II CDD) | 91969 | \$1,999.98 | \$6,004.47 | DISTRICT INVOICE MARCH 2023 |
| Monthly Contract Subtotal | | \$6,004.47 | | |
| Variable Contract | | | | |
| CARLOS DE LA OSSA BUCKHEAD TRAILS II CDD) | CDLO 022323 | \$200.00 | | SUPERVISOR FEE 02/23/23 |
| RYAN MOTKO BUCKHEAD TRAILS II CDD) | RM 032823 | \$200.00 | | SUPERVISOR FEE 03/28/23 |
| STRALEY ROBIN VERICKER BUCKHEAD TRAILS II CDD) | 22651 | \$577.35 | | GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 01/15/23 |
| STRALEY ROBIN VERICKER BUCKHEAD TRAILS II CDD) | 22797 | \$2,269.50 | \$2,846.85 | GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 02/15/23 |
| Variable Contract Subtotal | | \$3,246.85 | | |
| Utilities | | | | |
| Utilities Subtotal | | \$0.00 | | |
| Regular Services | | | | |
| ADA SITE COMPLIANCE LLC BUCKHEAD TRAILS II CDD) | INV 10948 | \$2,900.00 | | NEW COMPLIANT |
| BUSINESS OBSERVER BUCKHEAD TRAILS II CDD) | 23-00263M | \$61.25 | | LEGAL ADVERTISING - 02/17/23 |
| BUSINESS OBSERVER BUCKHEAD TRAILS II CDD) | 23-00322M | \$76.56 | | LEGAL ADVERTISING - 03/03/23 |
| BUSINESS OBSERVER BUCKHEAD TRAILS II CDD) | 23-00344M | \$1,155.00 | \$1,292.81 | NOTICE OF PUBLIC HEARING |
| EGIS INSURANCE BUCKHEAD TRAILS II CDD) | 18044 | \$3,315.00 | | NEW BUSINESS |
| Regular Services Subtotal | | \$7,507.81 | | |
| Additional Services | | | | |
| Additional Services Subtotal | | \$0.00 | | |
| TOTAL | | \$16,759.13 | | |

Approved (with any necessary revisions noted):

Signature: _____

Title (Check one):

[] Chariman [] Vice Chariman [] Assistant Secretary



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#88676

DATE

1/26/2023

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

2/25/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: January 2023

| DESCRIPTION | QTY | UOM | RATE | MARKUPP | AMOUNT |
|--------------------------------|-----|-----|----------|---------|-----------------|
| District Management | 1 | Ea | 1,166.67 | | 1,166.67 |
| Accounting Services | 1 | Ea | 375.00 | | 375.00 |
| Administration | 1 | Ea | 166.67 | | 166.67 |
| Financial & Revenue Collection | 1 | Ea | 100.00 | | 100.00 |
| Recording Secretary | 1 | Ea | 100.00 | | 100.00 |
| Website Maintenance / Admin | 1 | Ea | 50.00 | | 50.00 |
| Technology/Data Storage | 1 | Ea | 25.00 | | 25.00 |
| Rental & Leases | 1 | Ea | 16.67 | | 16.67 |
| Subtotal | | | | | 2,000.01 |

Subtotal

\$2,000.01

Tax

\$0.00

Total Due

\$2,000.01

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#90633

DATE

2/28/2023

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

3/30/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: February 2023

| DESCRIPTION | QTY | UOM | RATE | MARKUPP | AMOUNT |
|--------------------------------|-----|-----|----------|---------|-----------------|
| District Management | 1 | Ea | 1,166.66 | | 1,166.66 |
| Accounting Services | 1 | Ea | 375.00 | | 375.00 |
| Administration | 1 | Ea | 166.66 | | 166.66 |
| Financial & Revenue Collection | 1 | Ea | 100.00 | | 100.00 |
| Recording Secretary | 1 | Ea | 100.00 | | 100.00 |
| Website Maintenance / Admin | 1 | Ea | 50.00 | | 50.00 |
| Technology/Data Storage | 1 | Ea | 25.00 | | 25.00 |
| Rental & Leases | 1 | Ea | 16.66 | | 16.66 |
| B/W Copies | 30 | Ea | 0.15 | | 4.50 |
| Subtotal | | | | | 2,004.48 |

Subtotal \$2,004.48

Tax \$0.00

Total Due \$2,004.48

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#91969

DATE

3/24/2023

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

4/23/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: March 2023

| DESCRIPTION | QTY | UOM | RATE | MARKUPP | AMOUNT |
|--------------------------------|-----|-----|----------|---------|-----------------|
| District Management | 1 | Ea | 1,166.66 | | 1,166.66 |
| Accounting Services | 1 | Ea | 375.00 | | 375.00 |
| Administration | 1 | Ea | 166.66 | | 166.66 |
| Financial & Revenue Collection | 1 | Ea | 100.00 | | 100.00 |
| Recording Secretary | 1 | Ea | 100.00 | | 100.00 |
| Website Maintenance / Admin | 1 | Ea | 50.00 | | 50.00 |
| Technology/Data Storage | 1 | Ea | 25.00 | | 25.00 |
| Rental & Leases | 1 | Ea | 16.66 | | 16.66 |
| Subtotal | | | | | 1,999.98 |

Subtotal

\$1,999.98

Tax

\$0.00

Total Due

\$1,999.98

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

Buckhead Trails II CDD
MEETING DATE: February 23, 2023

DMS: _____

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|------------------------|-----------------|----------------|
| Carlos de la Ossa | ✓ | Salary accepted | \$200.00 |
| Nick Dister | ✓ | Salary Accepted | \$200.00 |
| Steve Luce | | Salary Accepted | \$200.00 |
| Ryan Motko | ✓ | Salary Accepted | \$200.00 |
| Albert Viera | ✓ | Salary Accepted | \$200.00 |

Buckhead Trails II CDD
MEETING DATE: March 28, 2023

DMS: 

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|------------------------|-----------------|----------------|
| Carlos de la Ossa | ✓ | Salary accepted | \$200.00 |
| Nick Dister | | Salary Accepted | \$200.00 |
| Steve Luce | ✓ | Salary Accepted | \$200.00 |
| Ryan Motko | ✓ | Salary Accepted | \$200.00 |
| Albert Viera | ✓ | Salary Accepted | \$200.00 |

Rm032823

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Buckhead Trails II Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

January 27, 2023

Client: 001597

Matter: 000001

Invoice #: 22651

Page: 1

RE: General

For Professional Services Rendered Through January 15, 2023

SERVICES

| Date | Person | Description of Services | Hours | Amount |
|-----------------------------|--------|--|-------|----------|
| 12/21/2022 | JMV | REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING. | 0.4 | \$142.00 |
| 12/22/2022 | JMV | PREPARE FOR AND ATTEND CDD BOARD MEETING. | 0.5 | \$177.50 |
| 12/30/2022 | JMV | REVIEW COMMUNICATION FROM C. DE LA OSSA; DRAFT EMAIL TO C. DE LA OSSA; REVIEW COMMUNICATION FROM B. LAMB RE: SWMS. | 0.3 | \$106.50 |
| 1/13/2023 | LB | PREPARE LANDOWNER'S INSTRUCTIONS, PROXY AND BALLOT; PREPARE RESOLUTION CANVASSING AND CERTIFYING LANDOWNER'S ELECTION AND RESOLUTION DESIGNATING OFFICERS. | 0.8 | \$132.00 |
| Total Professional Services | | | 2.0 | \$558.00 |

DISBURSEMENTS

| Date | Description of Disbursements | Amount |
|---------------------|------------------------------|---------|
| 1/15/2023 | Photocopies | \$19.35 |
| Total Disbursements | | \$19.35 |

January 27, 2023
Client: 001597
Matter: 000001
Invoice #: 22651

Page: 2

| | | |
|------------------------|----------|-------------------|
| Total Services | \$558.00 | |
| Total Disbursements | \$19.35 | |
| Total Current Charges | | \$577.35 |
| Previous Balance | | \$2,610.60 |
| PAY THIS AMOUNT | | \$3,187.95 |

| | |
|----------------------|-------------------|
| Trust Balance | \$3,000.00 |
|----------------------|-------------------|

Please Include Invoice Number on all Correspondence

Outstanding Invoices

| Invoice Number | Invoice Date | Services | Disbursements | Interest | Tax | Total |
|-----------------------------|-------------------|------------|---------------|----------|--------|------------|
| 22542 | December 29, 2022 | \$2,541.00 | \$69.60 | \$0.00 | \$0.00 | \$3,187.95 |
| Total Remaining Balance Due | | | | | | \$3,187.95 |

AGED ACCOUNTS RECEIVABLE

| 0-30 Days | 31-60 Days | 61-90 Days | Over 90 Days |
|------------|------------|------------|--------------|
| \$3,187.95 | \$0.00 | \$0.00 | \$0.00 |

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Buckhead Trails II Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

March 01, 2023

Client: 001597

Matter: 000001

Invoice #: 22797

Page: 1

RE: General

For Professional Services Rendered Through February 15, 2023

SERVICES

| Date | Person | Description of Services | Hours | Amount |
|-----------|--------|--|-------|----------|
| 1/17/2023 | LB | FINALIZE LANDOWNER'S ELECTION MATERIALS; PREPARE CORRESPONDENCE TO B. CRUTCHFIELD TRANSMITTING SAME. | 0.2 | \$33.00 |
| 1/20/2023 | JMV | REVIEW COMMUNICATION FROM B. LAMB RE: CDD LANDOWNER ELECTIONS. | 0.3 | \$106.50 |
| 1/25/2023 | VKB | PREPARE FOR AND ATTEND BOARD MEETING VIA TELEPHONE. | 0.3 | \$106.50 |
| 1/25/2023 | LB | PREPARE DRAFT RESOLUTION ADOPTING UNIFORM METHOD OF COLLECTION, RESOLUTION ADOPTING RULES OF PROCEDURE, RESOLUTION ADOPTING BUDGET AND DEVELOPER'S BUDGET FUNDING AGREEMENT; FINALIZE RULES OF PROCEDURE. | 2.1 | \$346.50 |
| 2/6/2023 | JMV | PREPARE DRAFT FUNDING AGREEMENT; CONFERENCE CALL WITH C. DE LA OSSA. | 1.3 | \$461.50 |
| 2/7/2023 | JMV | PREPARE RESOLUTIONS FOR CDD BOARD MEETING. | 0.9 | \$319.50 |
| 2/7/2023 | LB | REVIEW CORRESPONDENCE FROM J. GASKINS AND DELINQUENT LIST FOR ANNUAL FEES TO THE DEPT. OF ECONOMIC OPPORTUNITY; PREPARE CORRESPONDENCE TO DISTRICT MANAGER AND DEVELOPER RE PAYMENT OF SAME PRIOR TO END OF THE MONTH; REVIEW CORRESPONDENCE FROM L. POLOS RE SAME; PREPARE DRAFT RESOLUTION FOR BOUNDARY AMENDMENT. | 0.6 | \$99.00 |
| 2/8/2023 | LB | FINALIZE RESOLUTIONS FOR FEBRUARY 22, 2023 BOARD MEETING AND PUBLIC HEARINGS; PREPARE CORRESPONDENCE TO B. CRUTCHFIELD TRANSMITTING SAME; REVIEW EMAIL RE ENGINEER'S REPORT. | 0.7 | \$115.50 |

March 01, 2023
Client: 001597
Matter: 000001
Invoice #: 22797

Page: 2

SERVICES

| Date | Person | Description of Services | Hours | Amount |
|-----------------------------|--------|--|-------|------------|
| 2/9/2023 | JMV | PREPARE RESOLUTION FOR AMENDMENT OF CDD BOUNDARIES. | 0.5 | \$177.50 |
| 2/9/2023 | LB | PREPARE CORRESPONDENCE TO B. CRUTCHFIELD RE RESOLUTION AMENDING BOUNDARIES. | 0.2 | \$33.00 |
| 2/13/2023 | LB | PREPARE DRAFT PUBLICATION AD FOR MARCH 28, 2023 BOARD MEETING AND CONTINUED PUBLIC HEARINGS. | 0.4 | \$66.00 |
| Total Professional Services | | | 7.5 | \$1,864.50 |

DISBURSEMENTS

| Date | Description of Disbursements | Amount |
|---------------------|--|----------|
| 1/17/2023 | Clerk, Circuit Court, Manatee County- Filing Fee- E-Filing | \$405.00 |
| Total Disbursements | | \$405.00 |

| | |
|------------------------|-------------------|
| Total Services | \$1,864.50 |
| Total Disbursements | \$405.00 |
| Total Current Charges | \$2,269.50 |
| Previous Balance | \$3,187.95 |
| Less Trust Applied | (\$405.00) |
| PAY THIS AMOUNT | \$5,052.45 |

| | |
|----------------------|-------------------|
| Trust Balance | \$2,595.00 |
|----------------------|-------------------|

Please Include Invoice Number on all Correspondence

Outstanding Invoices

| Invoice Number | Invoice Date | Services | Disbursements | Interest | Tax | Total |
|-----------------------------|-------------------|------------|---------------|----------|--------|------------|
| 22542 | December 29, 2022 | \$2,541.00 | \$69.60 | \$0.00 | \$0.00 | \$4,880.10 |
| 22651 | January 27, 2023 | \$558.00 | \$19.35 | \$0.00 | \$0.00 | \$2,846.85 |
| Total Remaining Balance Due | | | | | | \$5,457.45 |

AGED ACCOUNTS RECEIVABLE

| 0-30 Days | 31-60 Days | 61-90 Days | Over 90 Days |
|------------|------------|------------|--------------|
| \$2,269.50 | \$577.35 | \$2,610.60 | \$0.00 |

ADA Site Compliance
6400 Boynton Beach Blvd 742721
Boynton Beach, FL 33474
accounting@adasitecompliance.com



Invoice

BILL TO

Billing Meritus
Buckhead Trails II CDD

| INVOICE # | DATE | TOTAL DUE | DUE DATE | TERMS | ENCLOSED |
|-----------|------------|------------|------------|-------|----------|
| INV-10948 | 02/06/2023 | \$2,900.00 | 02/20/2023 | 14 | |

| DESCRIPTION | QTY/HRS | RATE | AMOUNT |
|---|---------|----------|----------|
| For Buckhead Trails II CDD: new, compliant and accessible website, quarterly software-based audits, customized accessibility policy, Compliance Shield, and two hours of annual tech support. | 1 | 2,900.00 | 2,900.00 |

BALANCE DUE

\$2,900.00

Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

Received

FEB 21 2023

Invoice # 23-00263M

Date 02/17/2023

Attn:
Inframark
2005 PAN AM CIRCLE, SUITE 300
TAMPA FL 33607

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

Description

Serial # 23-00263M
P.O./Ref.# Buckhead Trails II Community Development District

Amount

\$61.25

Notice of Meeting and Public Hearings of the Board of Supervisors of Buckhead Trails II Community Development District

RE: Meeting and Public Hearings on March 28, 2023 at 11:00 a.m.
Published: 2/17/2023

Important Message

Please include our Serial #
on your check

Pay by credit card online:
[https://legals.
businessobserverfl.
com/send-payment/](https://legals.businessobserverfl.com/send-payment/)

Paid
Total

()

\$61.25

Payment is expected within 30 days of the
first publication date of your notice.

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

The Business Observer makes every effort to ensure that its public notice advertising is accurate and in full compliance with all applicable statutes and ordinances and that its information is correct. Nevertheless, we ask that our advertisers scrutinize published ads carefully and alert us immediately to any errors so that we may correct them as soon as possible. We cannot accept responsibility for mistakes beyond bearing the cost of republishing advertisements that contain errors.

Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

**Notice of Meeting and
Public Hearings of the
Board of Supervisors of
Buckhead Trails II Community
Development District**

Notice is hereby given that the Board of Supervisors (the "Board") of the Buckhead Trails II Community Development District (the "District") will hold a meeting and public hearings on **March 28, 2023, at 11:00 a.m. at the Bradenton Office Suites located at 4916 26th Street West, Bradenton, Florida 34207.**

The purpose of the public hearings are to receive public comments on the District's budget for the fiscal year 2023, for the rules of procedure, and for the uniform method of collection, which were continued from the February 22, 2023 meeting date. In addition, the Board may consider any other business that may properly come before it.

Copies of the agenda will be available by emailing the District Manager at Brian.Lamb@Inframark.com. The District Manager's office can be reached telephonically at (813) 873-7300.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the meeting.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the meeting is asked to advise the District Manager's office at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), for assistance in contacting the District Manager's office.

Any person who decides to appeal any decision made at the meeting, with respect to any matter considered at the meeting, is advised that a record of the proceedings is needed and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Brian Lamb
District Manager
February 17, 2023 23-00263M

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

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Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

Invoice # 23-00322M

Date 03/03/2023

Attn:
Inframark
2005 PAN AM CIRCLE, SUITE 300
TAMPA FL 33607

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

Description

Amount

Serial # 23-00322M

\$76.56

P.O./Ref.# Buckhead Trails II

Notice of Regular Board Meeting Schedule Fiscal Year 2023

RE: Buckhead Trails II Community Development District Meetings in 2023 at
11:00 a.m.

Published: 3/3/2023

Important Message

Please include our Serial #
on your check

Pay by credit card online:
[https://legals.
businessobserverfl.
com/send-payment/](https://legals.businessobserverfl.com/send-payment/)

Paid

()

Total

\$76.56

Payment is expected within 30 days of the
first publication date of your notice.

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

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Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

NOTICE OF REGULAR BOARD MEETING SCHEDULE FISCAL YEAR 2023

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Buckhead Trails II Community Development District has scheduled their Regular Board Meetings for Fiscal Year 2023 to be held at Eaves Bend Amenity Center located at 4724 Los Robles Court, Palmetto, FL 35779 on the following dates at 1:00 p.m.:

Tuesday, March 28th, 2023*

Wednesday, April 26th, 2023

Wednesday, May 24th, 2023

Wednesday, June 28th, 2023

Wednesday, July 26th, 2023

Wednesday, August 23rd, 2023

Wednesday, September 27th, 2023

* This meeting will be held at Bradenton Office Suites located at 4916 26th Street West, Suite 100, Bradenton, FL 34207 at 11:00 am.

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

The regular meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The regular meetings may be continued to a date, time, and place to be specified on the record at such special meeting.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Brian Lamb
District Manager
March 3, 2023

23-00322M

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

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Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

Received

MAR 7 2023

INVOICE

Legal Advertising

Invoice # 23-00344M

Date 03/03/2023

Attn:
Inframark
2005 PAN AM CIRCLE, SUITE 300
TAMPA FL 33607

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

| Description | Amount |
|--|-------------------------|
| Serial # 23-00344M P.O./Ref.# Buckhead Trails II | \$1,155.00 |
| Notice of Regular Meeting and Public Hearing to Consider Adoption of Assessment Roll and Imposition of Non-Ad Valorem Special Assessments Pursuant to Chapters 170, 190, and 197, Florida Statutes, by the Buckhead Trails Community Development District RE: Board of Supervisors of the Buckhead Trails II Community Development District Regular Meeting and Public Hearing on March 28, 2023, at 11:00 a.m. | |
| Important Message | Paid () |
| Please include our Serial # on your check | Total \$1,155.00 |

Pay by credit card online:
<https://legals.businessobserverfl.com/send-payment/>

Payment is expected within 30 days of the first publication date of your notice.

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

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Notice of Regular Meeting and Public Hearing to Consider Adoption of Assessment Roll and Imposition of Non-Ad Valorem Special Assessments Pursuant to Chapters 170, 190, and 197, Florida Statutes, by the Buckhead Trails II Community Development District

The Board of Supervisors ("Board") of the Buckhead Trails II Community Development District ("District") will hold a regular meeting and public hearing on March 28, 2023, at 11:00 a.m., at the Bradenton Office Suites located at 4916 26th Street West, Bradenton, Florida 34207.

The purpose of the public hearing will be to consider the adoption of an assessment roll and to provide for the levy, collection, and enforcement of proposed non-ad valorem special assessments ("Debt Assessments") that will secure the District's proposed special assessment bonds, to be issued in one or more series. At this hearing, the Board will hear testimony from any interested property owners as to the propriety and advisability of the Debt Assessments on all benefited lands within the District, more fully described in the Master Assessment Methodology Report dated January 25, 2023. The proposed bonds will fund of the public improvements described in the Report of the District Engineer dated January 17, 2023. The Board will sit as an equalizing Board to consider comments on these assessments. The public hearing is being conducted pursuant to Chapters 170, 190, and 197, Florida Statutes.

The annual principal assessment levied against each parcel will be based on repayment over 30 years of the total debt allocated to each parcel. The District expects to collect sufficient revenues to retire no more than \$88,250,000 principal in debt, excluding interest, collection costs and discounts for early payment. The proposed schedule of assessments is as follows:

| Preliminary Assessment Roll | | | |
|--|----------------------------------|---------------------|----------------|
| ASSESSMENT PLAT | | | |
| TOTAL ASSESSMENT: | \$88,250,000.00 | | |
| ANNUAL ASSESSMENT: | \$6,757,959.28 | - (30 Installments) | |
| | | | |
| TOTAL GROSS ASSESSABLE ACRES +/-: | 409.16 | | |
| TOTAL ASSESSMENT PER ASSESSABLE GROSS ACRE: | <u>\$215,685.80</u> | | |
| ANNUAL ASSESSMENT PER GROSS ASSESSABLE ACRE: | \$16,516.67 | (30 Installments) | |
| | | | |
| PER PARCEL ASSESSMENTS | | | |
| Landowner Name, Legal Description & Address | Gross Unplatted Assessable Acres | Total PAR Debt | Total Annual |
| (1) EPG Buckeye Road Holdings, LLC | | | |
| Partially contained within PID 589100109 | 409.16 | \$88,250,000.00 | \$6,757,959.28 |
| See Exhibit B, Legal Description | | | |
| Totals: | 409.16 | \$88,250,000.00 | \$6,757,959.28 |
| Notation: | | | |
| Assessment shown are net of collection cost | | | |

The Debt Assessments are anticipated to be initially directly collected in accordance with Chapter 190, Florida Statutes. Alternatively, the District may elect to use the Manatee County Tax Collector to collect the Debt Assessments.

Failure to pay the assessments may subject the property to foreclosure and/or cause a tax certificate to be issued against the property, either of which may result in a loss of title. All affected property owners have the right to appear at the public hearing and the right to file written objections with the District within 20 days of publication of this notice.

At the conclusion of the public hearing, the Board will hold a regular public meeting to consider matters related to the construction of public improvements, to consider matters related to a bond issue to finance public improvements, to consider the services and facilities to be provided by the District and the financing plan for same, and to consider any other business that may lawfully be considered by the District.

The Board meeting and public hearing are open to the public and will be conducted in accordance with the provisions of Florida Law for community development districts. The Board meeting and/or the public hearing may be continued in progress to a date and time certain announced at the meeting and/or hearing.

If anyone chooses to appeal any decision made by the Board with respect to any matter considered at the meeting or public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which such appeal is to be based.

Pursuant to the Americans with Disabilities Act, any person requiring special accommodations at the meeting or hearing because of a disability or physical impairment should contact the District Office at (813) 873-7300 at least 2 business days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 or 1-800-955-8771 (TTY), or 1-800-955-8770 (voice) for aid in contacting the District office.

Brian Lamb, District Manager

RESOLUTION NO. 2023-29

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT DECLARING NON-AD VALOREM SPECIAL ASSESSMENTS; INDICATING THE LOCATION, NATURE AND ESTIMATED COST OF THE PUBLIC IMPROVEMENTS WHICH COST IS TO BE DEFRAYED IN WHOLE OR IN PART BY SUCH DEBT ASSESSMENTS; PROVIDING THE PORTION OF THE ESTIMATED COST OF THE PUBLIC IMPROVEMENTS TO BE DEFRAYED IN WHOLE OR IN PART BY SUCH DEBT ASSESSMENTS; PROVIDING THE MANNER IN WHICH SUCH DEBT ASSESSMENTS SHALL BE MADE; DESIGNATING LANDS UPON WHICH SUCH DEBT ASSESSMENTS SHALL BE LEVIED; PROVIDING FOR AN ASSESSMENT PLAT; AUTHORIZING THE PREPARATION OF A PRELIMINARY ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the "Board") of the Buckhead Trails II Community Development District (the "District") has determined to construct and/or acquire certain public improvements (the "Project") set forth in the plans and specifications described in the Report of the District Engineer dated January 17, 2023 (the "Engineer's Report"), incorporated by reference as part of this Resolution and which is available for review at the offices of Inframark, located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607 (the "District Office"); and

WHEREAS, the Board finds that it is in the best interest of the District to pay the cost of the Project by imposing, levying, and collecting non-ad valorem special assessments pursuant to Chapter 190, the Uniform Community Development District Act, Chapter 170, the Supplemental Alternative Method of Making Local and Municipal Improvements, and Chapter 197, Florida Statutes (the "Debt Assessments"); and

WHEREAS, the District is empowered by Chapters 190, 170, and 197, Florida Statutes, to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate, and maintain the Project and to impose, levy, and

collect the Debt Assessments; and

WHEREAS, the District hereby determines that benefits will accrue to the property improved, the amount of those benefits, and that the Debt Assessments will be made in proportion to the benefits received as set forth in the Master Assessment Methodology Report dated January 25, 2023, (the "Assessment Report") incorporated by reference as part of this Resolution and on file in the District Office; and

WHEREAS, the District hereby determines that the Debt Assessments to be levied will not exceed the benefits to the property improved.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE DISTRICT THAT:

- The foregoing recitals are hereby incorporated as the findings of fact of the Board.
 - The Debt Assessments shall be levied to defray all of the costs of the Project.
 - The nature of the Project generally consists of public improvements consisting of undergrounding of electrical power, roadways, stormwater ponds, potable water distribution, sanitary sewer system, recreational amenities, parks, landscaping, and hardscaping, all as described more particularly in the plans and specifications on file at the District Office, which are by specific reference incorporated herein and made part hereof.
 - The general locations of the Project are as shown on the plans and specifications referred to above.
 - As stated in the Engineer's Report, the estimated cost of the Project is approximately \$73,620,000 (hereinafter referred to as the "Estimated Cost").
 - As stated in the Assessment Report, the Debt Assessments will defray approximately \$88,250,000 of the expenses, which includes the Estimated Cost, plus financing related costs, capitalized interest, a debt service reserve and contingency, all of which may be financed by the District's proposed special assessment bonds, to be issued in one or more series.
 - The manner in which the Debt Assessments shall be made is based upon an allocation of the benefits among the parcels or real property benefited by the Project as set forth in the Assessment Report. As provided in further detail in the Assessment Report, the lands within the District are currently undeveloped and unplatted and therefore the Debt Assessments will be levied initially on a per acre basis since the Project benefits all of developable lands within the District. On and after the date benefited lands within the District are specifically platted, the Debt Assessments as to platted lots will be levied in accordance with the Assessment Report, that is, on an equivalent residential unit basis per product type. Until such time that all benefited lands within the District are specifically platted, the manner by which the Debt Assessments will be imposed on unplatted lands shall be on a per acre basis in accordance with the Assessment Report.
 - In the event the actual cost of the Project exceeds the Estimated Cost, such excess may be paid by the District from additional assessments or contributions from other entities. No such excess shall be required to be paid from the District's general revenues.
 - The Debt Assessments shall be levied in accordance with the Assessment Report referenced above on all lots and lands, within the District, which are adjoining and contiguous or bounding and abutting upon the Project or specially benefited thereby and further designated by the assessment plat hereinafter provided for.
 - There is on file at the District Office, an assessment plat showing the area to be assessed, with the plans and specifications describing the Project and the Estimated Cost, all of which shall be open to inspection by the public.
 - The Chair of the Board has caused the District Manager to prepare a preliminary assessment roll which shows the lots and lands assessed, the amount of benefit to and the assessment against each lot or parcel of land and the number of annual installments into which the assessment is divided. The preliminary assessment roll is part of the Assessment Report which is on file at the District Office.
 - In accordance with the Assessment Report and commencing with the year in which the District is obligated to make payment of a portion of the Estimated Cost acquired by the District, the Debt Assessments shall be paid in not more than 30 annual installments payable at the same time and in the same manner as are ad valorem taxes and as prescribed by Chapter 197, Florida Statutes; provided, however, that in the event the uniform method for the collection of non-ad valorem assessments is not available to the District in any year, or the District determines not to utilize the provision of Chapter 197, Florida Statutes, the Debt Assessments may be collected as is otherwise permitted by law.
- Passed and Adopted on February 23, 2023.
- | | |
|-------------------------|---|
| Attest: | Buckhead Trails II Community Development District |
| Brian Lamb Secretary | Carlos de la Ossa Vice Chair of the Board of Supervisors |
| March 3, 10, 2023 | 23-00344M |



INVOICE

| | |
|-------------------------|------------------------|
| Customer | Buckhead Trails II CDD |
| Acct # | 1330 |
| Date | 03/10/2023 |
| Customer Service | Charisse Bitner |
| Page | 1 of 1 |

Buckhead Trails II CDD
c/o Inframark fka Meritus
2005 Pan Am Circle, Ste 300
Tampa 33307

| Payment Information | |
|------------------------|---------------|
| Invoice Summary | \$ 3,315.00 |
| Payment Amount | |
| Payment for: | Invoice#18044 |
| 1001221009 | |

Thank You

Please detach and return with payment



Customer: Buckhead Trails II CDD

| Invoice | Effective | Transaction | Description | Amount |
|---------|------------|--------------|---|----------|
| 18044 | 02/01/2023 | New business | Policy #1001221009 02/01/2023-10/01/2023 Florida Insurance Alliance Package - New business Due Date: 3/10/2023 | 3,315.00 |

Total

\$ 3,315.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
 Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

Remit Payment To: Egis Insurance Advisors

(321)233-9939

Date

P.O. Box 748555
 Atlanta, GA 30374-8555

sclimer@egisadvisors.com

03/10/2023

BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|---|------------------------|-------------------|--------------|-------------------------|
| Monthly Contract | | \$0.00 | | |
| Monthly Contract Subtotal | | \$0.00 | | |
| | | | | |
| Variable Contract | | | | |
| ALBERTO VIERA BUCKHEAD TRAILS II CDD) | AV 032823 | \$200.00 | | SUPERVISOR FEE 03/28/23 |
| CARLOS DE LA OSSA BUCKHEAD TRAILS II CDD) | CDLO 032823 | \$200.00 | | SUPERVISOR FEE 03/28/23 |
| STEVEN K LUCE BUCKHEAD TRAILS II CDD) | SL 032823 | \$200.00 | | SUPERVISOR FEE 03/28/23 |
| Variable Contract Subtotal | | \$600.00 | | |
| | | | | |
| Utilities | | \$0.00 | | |
| Utilities Subtotal | | \$0.00 | | |
| | | | | |
| Regular Services | | | | |
| ADA SITE COMPLIANCE LLC BUCKHEAD TRAILS II CDD) | INV-10948 | \$2,943.50 | | COMPLIANCE |
| Regular Services Subtotal | | \$2,943.50 | | |
| | | | | |
| Additional Services | | \$0.00 | | |
| Additional Services Subtotal | | \$0.00 | | |
| | | | | |
| TOTAL | | \$3,543.50 | | |

Approved (with any necessary revisions noted):

Signature: _____

BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--------|---------------------------|--------|-----------------|----------------------|
| | | | | |

Title (Check one):

☐ Chariman ☐ Vice Chariman ☐ Assistant Secretary

Buckhead Trails II CDD
MEETING DATE: March 28, 2023

DMS: 

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|-------------------------------------|-----------------|----------------|
| Carlos de la Ossa | <input checked="" type="checkbox"/> | Salary accepted | \$200.00 |
| Nick Dister | <input type="checkbox"/> | Salary Accepted | \$200.00 |
| Steve Luce | <input checked="" type="checkbox"/> | Salary Accepted | \$200.00 |
| Ryan Motko | <input checked="" type="checkbox"/> | Salary Accepted | \$200.00 |
| Albert Viera | <input checked="" type="checkbox"/> | Salary Accepted | \$200.00 |

AV 032823

Buckhead Trails II CDD
MEETING DATE: March 28, 2023

DMS: 

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|-------------------------------------|-----------------|----------------|
| Carlos de la Ossa | <input checked="" type="checkbox"/> | Salary accepted | \$200.00 |
| Nick Dister | <input type="checkbox"/> | Salary Accepted | \$200.00 |
| Steve Luce | <input checked="" type="checkbox"/> | Salary Accepted | \$200.00 |
| Ryan Motko | <input checked="" type="checkbox"/> | Salary Accepted | \$200.00 |
| Albert Viera | <input checked="" type="checkbox"/> | Salary Accepted | \$200.00 |

Cd10 032823

Buckhead Trails II CDD
MEETING DATE: March 28, 2023

DMS: 

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|------------------------|-----------------|----------------|
| Carlos de la Ossa | ✓ | Salary accepted | \$200.00 |
| Nick Dister | | Salary Accepted | \$200.00 |
| Steve Luce | ✓ | Salary Accepted | \$200.00 |
| Ryan Motko | ✓ | Salary Accepted | \$200.00 |
| Albert Viera | ✓ | Salary Accepted | \$200.00 |

SL 032823

ADA Site Compliance
 6400 Boynton Beach Blvd 742721
 Boynton Beach, FL 33474
 accounting@adasitecompliance.com



Invoice

BILL TO

Billing Meritus
 Buckhead Trails II CDD

| INVOICE # | DATE | TOTAL DUE | DUE DATE | TERMS | ENCLOSED |
|-----------|------------|------------|------------|-------|----------|
| INV-10948 | 02/06/2023 | \$2,943.50 | 02/20/2023 | 14 | |

| DESCRIPTION | QTY/HRS | RATE | AMOUNT |
|---|---------|----------|----------|
| For Buckhead Trails II CDD: new, compliant and accessible website, quarterly software-based audits, customized accessibility policy, Compliance Shield, and two hours of annual tech support. | 1 | 2,900.00 | 2,900.00 |
| 1.5% - Applied on Mar 23, 2023 | | | 43.50 |

BALANCE DUE

\$2,943.50

Buckhead Trails II Community Development District

Financial Statements
(Unaudited)

Period Ending
March 31, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT

Balance Sheet

As of March 31, 2023

(In Whole Numbers)

| ACCOUNT DESCRIPTION | TOTAL |
|-----------------------------|-----------------|
| <u>ASSETS</u> | |
| Cash - Operating Account | \$ (102) |
| TOTAL ASSETS | \$ (102) |
| <u>FUND BALANCES</u> | |
| Unassigned: | (102) |
| TOTAL FUND BALANCES | (102) |

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2023
General Fund (001)
(In Whole Numbers)

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD |
|--|-----------------------------|------------------------|-----------------------------|--|
| <u>REVENUES</u> | | | | |
| TOTAL REVENUES | - | - | - | 0.00% |
| <u>EXPENDITURES</u> | | | | |
| <u>Administration</u> | | | | |
| Bank Fees | - | 102 | (102) | 0.00% |
| Total Administration | - | 102 | (102) | 0.00% |
| TOTAL EXPENDITURES | - | 102 | (102) | 0.00% |
| Excess (deficiency) of revenues | | | | |
| Over (under) expenditures | - | (102) | (102) | 0.00% |
| FUND BALANCE, BEGINNING (OCT 1, 2022) | | - | | |
| FUND BALANCE, ENDING | | \$ (102) | | |

BUCKHEAD TRAILS II CDD

Bank Reconciliation

Bank Account No. 2469 TRUIST - GF Operating
Statement No. 03-23
Statement Date 3/31/2023

| | | | |
|----------------------|---------|----------------------|---------|
| G/L Balance (LCY) | -102.39 | Statement Balance | -102.39 |
| G/L Balance | -102.39 | Outstanding Deposits | 0.00 |
| Positive Adjustments | 0.00 | | |
| | | Subtotal | -102.39 |
| Subtotal | -102.39 | Outstanding Checks | 0.00 |
| Negative Adjustments | 0.00 | Differences | 0.00 |
| | | | |
| Ending G/L Balance | -102.39 | Ending Balance | -102.39 |
| | | | |
| Difference | 0.00 | | |

| Posting Date | Document Type | Document No. | Description | Amount | Cleared Amount | Difference |
|--------------|---------------|--------------|-------------------------|--------|----------------|------------|
| Checks | | | | | | |
| 3/21/2023 | | JE000002 | Bank Fee - Prior Period | 15 | 15.00 | 0.00 |
| Total Checks | | | | 15.00 | 15.00 | 0.00 |