

Buckhead Trails II Community Development District

Board of Supervisors

Nicholas Dister, Chairman
Carlos de la Ossa, Vice Chairperson
Ryan Motko, Assistant Secretary
Austin Berns, Assistant Secretary
Alberto Viera, Assistant Secretary

Brian Lamb, District Manager
Angie Grunwald, District Manager
John Vericker, District Counsel
Tonja Stewart, District Engineer

Public Hearings & Regular Meeting Agenda

Wednesday, August 23, 2023, at 1:00 p.m.

The Public Hearings & Regular Meetings of the **Buckhead Trails II Community Development District** will be held on **August 23, 2023, at 1:00 PM. at the Eaves Bend Amenity Center located at 4725 Los Robles Court, Palmetto, FL 35779.** Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

Join Zoom Meeting

<https://zoom.us/j/91295341135?pwd=VElvVi9pYVBOQ050ZEpVbi9CMElYvUT09>
Dial by your location +1 305 224 1968 Meeting ID: 912 9534 1135 Passcode: 992287

All cellular phones and pagers must be turned off during the meeting.

PUBLIC HEARINGS AND REGULAR MEETINGS OF THE BOARD OF SUPERVISORS

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS ON AGENDA ITEMS**
- 3. RECESS TO PUBLIC HEARINGS**
- 4. PUBLIC HEARING ON ADOPTING THE FISCAL YEAR 2024 FINAL BUDGET**
 - A. Open Public Hearing on Adopting Fiscal Year 2024 Final Budget
 - B. Staff Presentations
 - C. Public Comments
 - D. Consideration of Resolution 2023-36; Adopting Final Fiscal Year 2024 Budget Tab 01
 - E. Consideration of Developer Funding Agreement for FY 2024 Tab 02
 - F. Close Public Hearing on Adopting Fiscal Year 2024 Final Budget
- 6. RETURN TO REGULAR MEETING**
- 7. VENDOR AND STAFF REPORTS**
 - A. District Counsel
 - B. District Manager
 - C. District Engineer
- 8. BUSINESS ITEMS**
 - A. Consideration of Resolution 2023-37; Re-Designation of Officers Tab 03
 - B. Consideration of Resolution 2023-38; Setting the Fiscal Year 2024 Meeting Schedule Tab 04
 - C. General Matter of the District
- 9. CONSENT AGENDA ITEMS**
 - A. Consideration of Minutes of the Regular Meeting May 24, 2023, Tab 05
 - B. Consideration of Operations and Maintenance Expenditures May – July 2023 Tab 06
 - C. Review of Financial Statements Month Ending July 31, 2023, Tab 07
- 10. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**
- 11. ADJOURNMENT**

District Office

Inframark Community Development Services
2005 Pan Am Circle
Tampa, Florida 33607
(813) 873 – 7300

Meeting Location:

Eaves Bend Amenity Center
4725 Los Robles Court
Palmetto, FL 35779

RESOLUTION 2023-36

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; APPROVING THE FORM OF A BUDGET FUNDING AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager submitted, prior to June 15th, to the Board of Supervisors (“**Board**”) of the Buckhead Trails II Community Development District (“**District**”) a proposed budget for the next ensuing budget year (“**Proposed Budget**”), along with an explanatory and complete financial plan for each fund, pursuant to the provisions of Sections 189.016(3) and 190.008(2)(a), Florida Statutes;

WHEREAS, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District at least 60 days prior to the adoption of the Proposed Budget pursuant to the provisions of Section 190.008(2)(b), Florida Statutes;

WHEREAS, the Board held a duly noticed public hearing pursuant to Section 190.008(2)(a), Florida Statutes;

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least 2 days before the public hearing pursuant to Section 189.016(4), Florida Statutes;

WHEREAS, the Board is required to adopt a resolution approving a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year pursuant to Section 190.008(2)(a), Florida Statutes;

WHEREAS, the Proposed Budget projects the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year; and

WHEREAS, **EPG Buckeye Road Development, LLC**, a Florida limited liability company (“**Developer**”), as the developer of certain lands within the District, has agreed to fund the FY 2023-2024 Budget as shown in the revenues line item of the FY 2023-2024 Budget pursuant to a budget funding agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

Section 1. Budget

- a.** That the Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s records office, and hereby approves certain amendments thereto, as shown below.
- b.** That the Proposed Budget as amended by the Board attached hereto as **Exhibit A**, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative

figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for fiscal year 2022-2023 and/or revised projections for fiscal year 2023-2024.

- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District's records office and identified as "The Budget for the Buckhead Trails II Community Development District for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024".
- d. The final adopted budget shall be posted by the District Manager on the District's website within 30 days after adoption pursuant to Section 189.016(4), Florida Statutes.

Section 2. Appropriations. There is hereby appropriated out of the revenues of the District, for the fiscal year beginning October 1, 2023, and ending September 30, 2024, the sum of \$ **118,425.00**, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year.

Section 3. Budget Amendments. Pursuant to Section 189.016(6), Florida Statutes, the District at any time within the fiscal year or within 60 days following the end of the fiscal year may amend its budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. Any other budget amendments shall be adopted by resolution and be consistent with Florida law. This includes increasing any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and making the corresponding change to appropriations or the unappropriated balance.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this section and Section 189.016, Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget(s) under subparagraph c. above are posted on the District's website within 5 days after adoption pursuant to Section 189.016(7), Florida Statutes.

Section 4. Approving the Form of a Budget Funding Agreement with Developer. The Budget Funding Agreement between the District and Developer attached hereto as **Exhibit B** is hereby approved in substantial form. The Chair or the Vice-Chair of the Board are hereby authorized and directed to execute and deliver said agreement on behalf of and in the name of the District. The Secretary or any Assistant Secretary of the Board are hereby authorized to attest such execution. Any additions, deletions or modifications may be made and approved by the Chair or the Vice-Chair and their execution of the agreement shall be conclusive evidence of such approval.

Section 5. Effective Date. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

Passed and Adopted on August 23, 2023.

Attested By:

**Buckhead Trails II
Community Development District**

Print Name: _____
Secretary/Assistant Secretary

Print Name: _____
Chair/Vice Chair of the Board of Supervisors

Exhibit A: FY 2023-2024 Adopted Budget

Exhibit B: Form of Budget Funding Agreement with Developer

2024

BUCKHEAD TRAILS II

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2024
PROPOSED ANNUAL OPERATING BUDGET

Prepared by:



August 23, 2023

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT

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FISCAL YEAR 2024
PROPOSED ANNUAL OPERATING BUDGET

BUCKHEAD TRAILS II

COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The Buckhead Trails II Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a “solution” to the State’s needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida’s effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2024, which begins on October 1, 2023. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Services Provided</u>
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2022 Capital Improvement Revenue Bonds

Facilities of the District

The District’s existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

BUCKHEAD TRAIL II

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

	Fiscal Year 2023 Final Operating Budget	Fiscal Year 2024 Actual Operating Budget
REVENUES		
SPECIAL ASSESSMENTS		
Operations & Maintenance Assmts-Tax Roll	0.00	0.00
Operations & Maintenance Assmts-Off Roll	0.00	0.00
Discounts and Collection Fees	0.00	0.00
TOTAL SPECIAL ASSESSMENTS	0.00	0.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES		
Developer Contribution	150,000.00	118,425.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	150,000.00	118,425.00
TOTAL REVENUES	150,000.00	118,425.00
EXPENDITURES		
LEGISLATIVE		
Supervisor Fees	10,000.00	3,000.00
TOTAL LEGISLATIVE	10,000.00	3,000.00
FINANCIAL & ADMINISTRATIVE		
Administrative Services	0.00	4,500.00
District Manager	43,300.00	25,000.00
District Engineer	15,000.00	9,500.00
Trustee Fees	0.00	6,500.00
Recording Secretary	0.00	2,400.00
Organizational Meeting/Initial Set Up	0.00	4,000.00
Construction Accounting	0.00	9,000.00
Dissemination Services	0.00	4,200.00
Financial & Revenue Collections	0.00	1,200.00
Rentals & Leases	0.00	600.00
Office Supplies	0.00	100.00
Technology Services	0.00	600.00
Accounting Services	0.00	9,000.00
Auditing Services	5,000.00	6,000.00
Postage, Phone, Faxes, Copies	400.00	500.00
Public Officials Insurance	2,500.00	2,500.00
Legal Advertising	3,500.00	3,500.00
Bank Fees	360.00	200.00
Dues, Licenses & Fees	150.00	175.00
Miscellaneous Fees	3,590.00	250.00
Website Development & Maintenance	1,200.00	1,200.00
ADA Website Compliance	0.00	1,800.00
TOTAL FINANCIAL & ADMINISTRATIVE	75,000.00	92,725.00

FISCAL YEAR 2024
PROPOSED OPERATING BUDGET

BUCKHEAD TRAIL II

COMMUNITY DEVELOPMENT DISTRICT

LEGAL COUNSEL		
District Counsel	15,000.00	15,000.00
TOTAL LEGAL COUNSEL	15,000.00	15,000.00
OTHER PHYSICAL ENVIRONMENT		
Aquatic - Other	0.00	0.00
General Liability Insurance	20,000.00	3,200.00
Aquatic Maintenance - Contract	0.00	0.00
Entry/Gate/Walls Maintenance	0.00	0.00
Facility Janitorial R&M - Contract	0.00	0.00
Facility Janitorial Supplies/Other	0.00	0.00
Irrigation Maintenance	0.00	0.00
Landscape - Annuals	0.00	0.00
Landscape - Mulch	0.00	0.00
Landscape - Other	0.00	0.00
Landscape - Plant Replacement Program	0.00	0.00
Landscape Maintenance - Pond Banks	0.00	0.00
Debris Cleanup	0.00	0.00
Wildlife Control	0.00	0.00
Security	0.00	0.00
TOTAL OTHER PHYSICAL ENVIRONMENT	20,000.00	3,200.00
CONTINGENCY		
Miscellaneous	30,000.00	4,500.00
TOTAL CONTINGENCY	30,000.00	4,500.00
TOTAL EXPENDITURES	150,000.00	118,425.00
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	0.00	0.00

FISCAL YEAR 2024
PROPOSED OPERATING BUDGET

BUCKHEAD TRAIL II

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Website Administration

This is for maintenance and administration of the Districts official website.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Other Physical Environment

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Miscellaneous Services

To provide for unbudgeted operating expenses.

FISCAL YEAR 2024
PROPOSED OPERATING BUDGET

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2024					
Lot Size	EAU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2024 Total Assessment
Single Family 40'	1.00	348	\$0.00	\$99.75	\$99.75
Single Family 50'	1.25	378	\$0.00	\$124.69	\$124.69
Single Family 60'	1.50	295	\$0.00	\$149.62	\$149.62
TOTAL		1,021			

Notations:

⁽¹⁾ Annual assessments include Lee County collection costs and statutory discounts for early payment.

**FY 2023-2024 Operations and Maintenance
Budget Funding Agreement
(Buckhead Trails II Community Development District)**

This FY 2023-2024 Operations and Maintenance Budget Funding Agreement (this “**Agreement**”) is made and entered into as of August 23, 2023, between the **Buckhead Trails II Community Development District**, a local unit of special-purpose government, established pursuant to Chapter 190, Florida Statutes (the “**District**”), whose mailing address is 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607 and **EPG Buckeye Road Development, LLC**, a Florida limited liability company, whose mailing address is 111 S. Armenia Avenue, Suite 201, Tampa, Florida 33609 (collectively, the “**Developer**”).

Recitals

WHEREAS, the District was established for the purpose of providing, preserving, operating, and maintaining infrastructure improvements, facilities, and services to the lands within the District;

WHEREAS, the District is adopting its budget for fiscal year 2023-2024 as attached hereto as **Exhibit A** (the “**FY 2023-2024 Budget**”), which commences on October 1, 2023, and concludes on September 30, 2024;

WHEREAS, the District has the option of levying non-ad valorem assessments on all lands that will benefit from the activities set forth in the FY 2023-2024 Budget, and/or utilizing such other revenue sources as may be available to it;

WHEREAS, the District is willing to allow the Developer to provide such funds as are necessary to allow the District to proceed with its activities as described the FY 2023-2024 Budget so long as payment is timely provided;

WHEREAS, the Developer presently owns certain property within the District as reflected on the assessment roll on file with the District Manager (the “**Property**”);

WHEREAS, the Developer agrees that the activities of the District described in the FY 2023-2024 Budget provide a special and peculiar benefit to the Property that is equal to or in excess of the expenses reflected in the FY 2023-2024 Budget; and

WHEREAS, the Developer has agreed to enter into this Agreement in addition to the non-ad valorem special assessments allocated to the Property to fund the activities of the District as set forth in the FY 2023-2024 Budget.

Operative Provisions

Now, therefore, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which are hereby acknowledged, the parties agree as follows:

- 1. Funding Obligations.** From time to time during the 2023-2024 fiscal year, the Developer agrees to make available to the District the aggregate sum of up to \$ **[Insert Adopted 2023-2024 Budget Amount]** in accordance with the FY 2023-2024 Budget as such expenses are incurred by the District. Such payments shall be made within 30 days of written request for funding by the District. All funds provided hereunder shall be placed in the District's general operating account.

2. **FY 2023-2024 Operations and Maintenance Reports, Budget Reports and Budget Amendments.** Each month during FY 2023-2024, the Developer shall provide the District Manager with a written report on the projected additions to the completed and developed phases within the District during FY 2023-2024. The District Manager shall provide the Developer with a monthly written report with the actual expenses for the previous month and anticipated expenses and operational activities for the remainder of the year based on current District operations and additional maintenance responsibilities which may be added during FY 2023-2024. The District and Developer agree that the FY 2023-2024 Budget shall be revised at the end of the 2023-2024 fiscal year to reflect the actual expenditures of the District for the period beginning on October 1, 2023 and ending on September 30, 2024. The Developer shall not be responsible for any additional costs other than those costs provided for in the FY 2023-2024 Budget. However, if the actual expenditures of the District are less than the amount shown in the FY 2023-2024 Budget, the Developer's funding obligations under this Agreement shall be reduced by that amount.
3. **Right to Lien Property.**
 - a. The District shall have the right to file a continuing lien (“**Lien**”) upon the Property for all payments due and owing under this Agreement and for interest thereon, and for reasonable attorneys' fees, paralegals' fees, expenses and court costs incurred by the District incident to the collection of funds under this Agreement or for enforcement of this Lien. In the event the Developer sells any portion of the Property after the execution of this Agreement, the Developer's rights and obligations under this Agreement shall remain the same, provided however that the District shall only have the right to file a Lien upon the remaining Property owned by the Developer.
 - b. The Lien shall be effective as of the date and time of the recording of a “Notice of Lien for the FY 2023-2024 Budget” in the public records of the county, stating among other things, the description of the real property and the amount due as of the recording of the Notice, and the existence of this Agreement.
 - c. The District Manager, in its sole discretion, is hereby authorized by the District to file the Notice on behalf of the District, without the need of further Board action authorizing or directing such filing. At the District Manager's direction, the District may also bring an action at law against the record title holders to the Property to pay the amount due under this Agreement, may foreclose the Lien against the Property in any manner authorized by law, or may levy special assessments for the Lien amount and certify them for collection by the tax collector.
4. **Default.** A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which shall include, but not be limited to, the right to seek specific performance of the Developer's payment obligations under this Agreement, but shall not include special, consequential, or punitive damages.
5. **Enforcement and Attorney Fees.** In the event either party is required to enforce this Agreement, then the prevailing party shall be entitled to all fees and costs, including reasonable attorney's fees and costs, from the non-prevailing party.
6. **Governing Law and Venue.** This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida with venue in the county where the District is located.

7. **Interpretation.** This Agreement has been negotiated fully between the parties as an arm's length transaction. The parties participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen and selected the language, and the doubtful language will not be interpreted or construed against any party.
8. **Termination of Agreement.** The Agreement shall be effective upon execution by both parties hereto and shall remain in force until the end of the 2023-2024 fiscal year on September 30, 2024. The lien and enforcement provisions of this Agreement shall survive its termination, until all payments due under this Agreement are paid in full.
9. **Third Parties.** This Agreement is solely for the benefit of the parties hereto and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party not a formal party hereto. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the parties hereto any right, remedy or claim under or by reason of this Agreement or any provisions or conditions hereof; and all of the provisions, representations, covenants and conditions herein contained shall inure to the sole benefit of and shall be binding upon the parties hereto and their respective representatives, successors and assigns.
10. **Amendments.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both of the parties hereto.
11. **Assignment.** This Agreement may be assigned, in whole or in part, by either party only upon the written consent of the other, which consent shall not be unreasonably withheld.
12. **Authority.** The execution of this Agreement has been duly authorized by the appropriate body or official of all parties hereto, each party has complied with all the requirements of law, and each party has full power and authority to comply with the terms and provisions of this instrument.
13. **Entire Agreement.** This instrument shall constitute the final and complete expression of this Agreement between the parties relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

EPG Buckeye Road Development, LLC
a Florida limited liability company

**Buckhead Trails II Community
Development District**

By: **Eisenhower Management, Inc.**,
a Florida corporation,
its Manager

Name: _____
Chair/Vice-Chair of the Board of Supervisors

By: _____
Name: _____
Title: _____

Exhibit A: FY 2023-2024 Budget

RESOLUTION 2023-37

**A RESOLUTION OF THE BOARD OF SUPERVISORS
DESIGNATING THE OFFICERS OF THE BUCKHEAD
TRAILS II COMMUNITY DEVELOPMENT DISTRICT
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Buckhead Trails II Community Development District (the “District”), is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the County of Manatee; and

WHEREAS, the initial supervisors have taken and subscribed to the oath of office per section 190.006(4), Florida Statutes; and

WHEREAS, the Board of Supervisors (hereinafter the “Board”) now desires to organize by designating the Officers of the District per section 190.006(6), Florida Statutes.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE BUCKHEAD TRAILS COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons are elected to the offices shown, to wit:

<u>Carlos de la Ossa</u>	Chairman
<u>Nick Dister</u>	Vice-Chairman
<u>Brian Lamb</u>	Secretary
<u>Eric Davidson</u>	Treasurer
<u>Angie Grunwald</u>	Assistant Secretary
<u>Auston Berns</u>	Assistant Secretary
<u>Ryan Motko</u>	Assistant Secretary
<u>Alberto Viera</u>	Assistant Secretary

PASSED AND ADOPTED THIS 23rd DAY OF August 2023.

ATTEST:

**Buckhead Trails II Community Development
District**

Print Name: _____
Secretary/Assistant Secretary

Print Name: _____
Chair/Vice Chair, Board of Supervisors

RESOLUTION 2023-38

A RESOLUTION OF THE BOARD OF SUPERVISORS OF BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT ADOPTING A MEETING SCHEDULE TO DESIGNATE DATES, TIMES, AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS FOR THE FISCAL YEAR 2023-2024, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Buckhead Trails II Community Development District (the “**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Manatee County, Florida;

WHEREAS, the Board of Supervisors of the District (the “**Board**”) desires to designate the schedule (including the date, time, and location) of its regular meetings for the remainder of the Fiscal Year beginning October 1, 2023, and ending September 30, 2024 (“**FY 23-24 Meeting Schedule**”); and

WHEREAS, the Board is required by Section 189.015, Florida Statutes, to file a schedule of its regular meetings with the local governing authority.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT:

1. **Adoption of Meeting Schedule** The FY 23-24 Meeting Schedule attached hereto as **Exhibit A** and incorporated by reference herein is hereby approved and adopted.
2. **Publication and Filing of Meeting Schedule**. The District Manager is hereby directed to publish and file the FY 23-24 Meeting Schedule in accordance with the requirements of Florida law.
3. **Effective Date**. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED THIS 23RD DAY OF AUGUST 2023.

ATTEST:

Buckhead Trails II Community Development District

Print Name: _____
Secretary/Assistant Secretary

Print Name: _____
Chair/Vice Chair, Board of Supervisors

Exhibit A

Notice of FY 2023/2024 Meeting Schedule Buckhead Trails II Community Development District

As required by Chapters 189 and 190 of Florida Statutes, notice is hereby given that for the Fiscal Year 2023/2024, regular meetings of the Board of Supervisors of the Buckhead Trails II Community Development District are scheduled to be held at **1:00 PM. at the Eaves Bend Amenity Center located at 4725 Los Robles Court, Palmetto, FL 35779** as follows:

Wednesday, October 25, 2023
Wednesday, November 22, 2023*
Wednesday, December 27, 2023*
Wednesday, January 24, 2024
Wednesday, February 28, 2024
Wednesday, March 27, 2024
Wednesday, April 24, 2024
Wednesday, May 22, 2024
Wednesday, June 26, 2024
Wednesday, July 24, 2024
Wednesday, August 28, 2024
Wednesday, September 25, 2024

The meetings will be open to the public and will be conducted in accordance with the provision of Florida Law for community development districts. Any meeting may be continued to a date, time, and place to be specified on the record at the meeting. Copies of the agendas for the meetings listed above may be obtained from Inframark, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, or 813-873-7300 extension 322, one week prior to the meeting. There may be occasions when one or more Supervisors will participate by telephone.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District's management company office, Inframark at 813-873-7300, extension 322, at least two (2) business days prior to the date of the hearing and meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Brian Lamb
District Manager

**BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT**

May 24, 2023, Minutes of the Regular Meeting

MINUTES OF THE REGULAR MEETING

The Regular Meetings of the Board of Supervisors for the Buckhead Trails II Community Development District was held on **Wednesday, May 24, 2023, at 1:00 p.m. at the Eaves Bend Amenity Center located at 4724 Los Robles Court, Palmetto, FL 35779.**

1. CALL TO ORDER

Angie Grunwald called the Continued Regular Meeting of the Board of Supervisors of the Buckhead Trails II Community Development District to order on **Wednesday, May 24, 2023, at 1:34 P.M.**

Board Members Present and Constituting a Quorum:

Nicholas Dister	Chairman
Carlos de la Ossa	Vice-Chair
Albert Viera	Supervisor

Staff Members Present:

Angie Grunwald District Manager, Inframark

There were no members of the public in attendance.

2. PUBLIC COMMENTS

There were no public comments on agenda items.

3. VENDOR AND STAFF REPORTS

- A. District Counsel**
- B. District Manager**
- C. District Engineer**

There were no staff reports currently.

4. BUSINESS ITEMS

A. Resignation of Board of Supervisor – Steve Luce

The Board reviewed the resignation from Board of Supervisors Steve Luce Mr. Lamb reviewed and motion to accept the resignation.

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MOTION TO:	Accept the resignation from Board of Supervisor Steve Luce for Buckhead Trails CDD.
MADE BY:	Supervisor de la Ossa
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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B. Appointment of Board Member Replacement(s)

The Board reviewed the replacement of Board Member and the Board appointment Austin Berns.

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MOTION TO:	Appoint Austin Berns to serve on the Board of Supervisors for Buckhead Trails CDD.
MADE BY:	Supervisor de la Ossa
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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C. Individual Board Member Acceptance or Waiver of Compensation

The Board reviewed the individual Board Member Acceptance or Waiver of Compensation and the Board accepted as stated.

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D. Consideration of Resolution 2023-34; Re-Designation of Officers

The Board reviewed and motioned to approve the Resolution 2023-34, Re-Designation of the Officers. The Board will remain in the same slate with Nicholas Dister as Chairman and Carlos de la Ossa as Vice-Chair. The remaining Board member will remain as the Assistant Secretary.

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MOTION TO:	Approve Resolution 2023-34 as stated.
MADE BY:	Supervisor de la Ossa
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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89 **E. Announcement of Qualified Electors**

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91 Ms. Grunwald announced there are zero qualified electors for Buckhead Trails CDD.

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93 **F. Consideration of Resolution 2023-35; Approving the Proposed Fiscal Year 2024**
94 **Budget & Setting Public Hearing**

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96 The Board reviewed the resolution and motioned to approve.

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98 MOTION TO: Approve Resolution 2023-35 as stated.
99 MADE BY: Supervisor de la Ossa
100 SECONDED BY: Supervisor Dister
101 DISCUSSION: None further
102 RESULT: Called to Vote: Motion PASSED
103 3/0 - Motion Passed Unanimously

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105 **G. General Matters of the District**

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107 There are no general matters of the district currently.

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109 **5. CONSENT AGENDA ITEMS**

110 **A. Consideration of Minutes of the Landowner’s Election Meeting January 25, 2023**

111 **B. Consideration of Minutes of the Audit Committee & Regular Meeting January**
112 **25, 2023**

113 **C. Consideration of Minutes of the Public Hearing & Regular Meeting February**
114 **22,2023**

115 **D. Consideration of Minutes of the Continued Public Hearing & Regular Meeting**
116 **February 23, 2023**

117 **E. Consideration of Minutes of the Public Hearing & Regular Meeting March 28,**
118 **2023**

119 **F. Consideration of Operations and Maintenance Expenditures March – April 2023**

120 **G. Review of Financial Statements Month Ending April 30, 2023**

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122 The Board reviewed the consent agenda items and motioned to approve.

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124 MOTION TO: Approve the Consent Agenda Items A through G, as
125 stated.
126 MADE BY: Supervisor de la Ossa
127 SECONDED BY: Supervisor Viera
128 DISCUSSION: None further
129 RESULT: Called to Vote: Motion PASSED
130 3/0 - Motion Passed Unanimously

131 **6. BOARD MEMBERS COMMENTS**

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133 The Board requested to add the legal description to the expansion resolution.

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135 **7. ADJOURNMENT**

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MOTION TO:	Adjourn the meeting.
MADE BY:	Supervisor de la Ossa
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

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144 **Please note the entire meeting is available on disc.*

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146 **These minutes were done in summary format.*

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148 **Each person who decides to appeal any decision made by the Board with respect to any matter*
149 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
150 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

151 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
152 **meeting held on _____.**

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156 _____
Signature

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159 _____
Printed Name

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161 **Title:**

162 **Secretary**

163 **Assistant Secretary**

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Signature

Printed Name

Title:

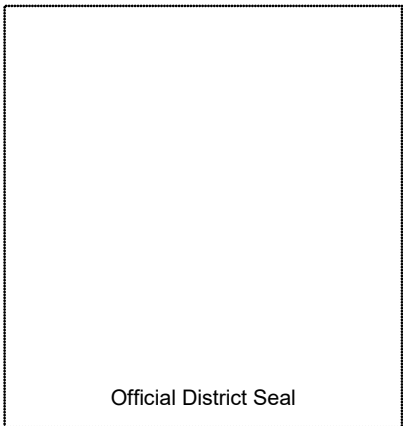
Chairman

Vice Chairman

Recorded by Records Administrator

Signature

Date



BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
INFRAMARK BUCKHEAD TRAILS II CDD)	93754	\$2,000.01		DISTRICT INVOICE APRIL 2023
Monthly Contract Subtotal		\$2,000.01		
Variable Contract				
STRALEY ROBIN VERICKER BUCKHEAD TRAILS II CDD)	23079	\$1,191.80		GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 04/15/23
Variable Contract Subtotal		\$1,191.80		
Utilities				
Utilities Subtotal		\$0.00		
Regular Services				
Regular Services Subtotal		\$0.00		
Additional Services				
Additional Services Subtotal		\$0.00		
TOTAL		\$3,191.81		

Approved (with any necessary revisions noted):

 Signature:

Title (Check one):

[] Chariman [] Vice Chariman [] Assistant Secretary



INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#

#93754

DATE

4/28/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

5/28/2023

Services provided for the Month of: April 2023

DESCRIPTION	QTY	UOM	RATE	MARKUPP	AMOUNT
Administration	1	Ea	166.67		166.67
District Management	1	Ea	1,166.67		1,166.67
Accounting Services	1	Ea	375.00		375.00
Financial & Revenue Collection	1	Ea	100.00		100.00
Recording Secretary	1	Ea	100.00		100.00
Technology/Data Storage	1	Ea	25.00		25.00
Website Maintenance / Admin	1	Ea	50.00		50.00
Rental & Leases	1	Ea	16.67		16.67
Subtotal					2,000.01

Subtotal	\$2,000.01
Tax	\$0.00
Total Due	\$2,000.01

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Buckhead Trails II Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

May 03, 2023

Client: 001597

Matter: 000001

Invoice #: 23079

Page: 1

RE: General

For Professional Services Rendered Through April 15, 2023

SERVICES

Date	Person	Description of Services	Hours	Amount
3/17/2023	LB	PREPARE DRAFT RESOLUTION APPROVING PROPOSED BUDGET AND SETTING PUBLIC HEARING FOR FY 2023-2024.	0.8	\$140.00
3/23/2023	JMV	TELEPHONE CALL FROM W. CROSBY RE: CDD DUE DILIGENCE FOR D.R. HORTON; REVIEW CDD RECORDS REQUEST.	0.5	\$187.50
3/27/2023	JMV	REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.3	\$112.50
3/28/2023	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING.	0.4	\$150.00
3/29/2023	JMV	REVIEW COMMUNICATION FROM B. CRUTCHFIELD; REVIEW RESOLUTIONS; PREPARE DECLARATION OF CONSENT.	1.2	\$450.00
Total Professional Services			3.2	\$1,040.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
3/27/2023	Postage	\$0.60
3/31/2023	Simplefile E-Recording- Filing Fee- Filing fees	\$57.75
4/15/2023	Photocopies	\$93.45
Total Disbursements		\$151.80

May 03, 2023

Client: 001597

Matter: 000001

Invoice #: 23079

Page: 2

Total Services	\$1,040.00	
Total Disbursements	\$151.80	
Total Current Charges		\$1,191.80
Previous Balance		\$5,899.35
PAY THIS AMOUNT		\$7,091.15

Trust Balance	\$2,275.62
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Please Include Invoice Number on all Correspondence

Outstanding Invoices

Invoice Number	Invoice Date	Services	Disbursements	Interest	Tax	Total
22542	December 29, 2022	\$2,541.00	\$69.60	\$0.00	\$0.00	\$3,802.40
22651	January 27, 2023	\$558.00	\$19.35	\$0.00	\$0.00	\$1,769.15
22797	March 01, 2023	\$1,864.50	\$0.00	\$0.00	\$0.00	\$3,056.30
22985	March 30, 2023	\$832.50	\$14.40	\$0.00	\$0.00	\$2,038.70
Total Remaining Balance Due						\$7,091.15

AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$1,191.80	\$846.90	\$1,864.50	\$3,187.95

BUCKHEAD TRAILS II CDD Summary of Operations and Maintenance Invoices
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Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
INFRAMARK BUCKHEAD TRAILS II CDD)	96875	\$1,999.98		DISTRICT INVOICE JUNE 2023
Monthly Contract Subtotal		\$1,999.98		
Variable Contract				
ALBERTO VIERA BUCKHEAD TRAILS II CDD)	AV 052423	\$200.00		SUPERVISOR FEE 05/24/23
ALBERTO VIERA BUCKHEAD TRAILS II CDD)	AV 060523 Mileage	\$78.14	\$278.14	MILAGE FOR MEETING
AUSTIN BERNS BUCKHEAD TRAILS II CDD)	AB 052423	\$200.00		SUPERVISOR FEE 05/24/23
CARLOS DE LA OSSA BUCKHEAD TRAILS II CDD)	CDLO 052423	\$200.00		SUPERVISOR FEE 05/24/23
NICHOLAS J. DISTER BUCKHEAD TRAILS II CDD)	ND 052423	\$200.00		SUPERVISOR FEE 05/24/23
RYAN MOTKO BUCKHEAD TRAILS II CDD)	RM 052423	\$200.00		SUPERVISOR FEE 05/24/23
Variable Contract Subtotal		\$1,078.14		
Utilities				
Utilities Subtotal		\$0.00		
Regular Services				
STRALEY ROBIN VERICKER BUCKHEAD TRAILS II CDD)	23210	\$344.22		GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 05/15/23
Regular Services Subtotal		\$344.22		
Additional Services				
Additional Services Subtotal		\$0.00		
TOTAL		\$3,422.34		

Approved (with any necessary revisions noted):

Signature:

Title (Check one):

Chariman Vice Chariman Assistant Secretary



INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#

#96875

DATE

6/23/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

7/23/2023

Services provided for the Month of: June 2023

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Administration	1	Ea	166.66		166.66
District Management	1	Ea	1,166.66		1,166.66
Accounting Services	1	Ea	375.00		375.00
Financial & Revenue Collection	1	Ea	100.00		100.00
Recording Secretary	1	Ea	100.00		100.00
Technology/Data Storage	1	Ea	25.00		25.00
Website Maintenance / Admin	1	Ea	50.00		50.00
Rental & Leases	1	Ea	16.66		16.66
Subtotal					1,999.98

Subtotal	\$1,999.98
Tax	\$0.00
Total Due	\$1,999.98

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

Buckhead Trails II CDD
MEETING DATE: May 24, 2023

DMS: _____

AV 052423

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa	✓	Salary accepted	\$200.00
Nick Dister	✓	Salary Accepted	\$200.00
Austin Berry	✓	Salary Accepted	\$200.00
Ryan Motko	✓	Salary Accepted	\$200.00
Albert Viera	✓	Salary Accepted	\$200.00

CHECK REQUEST FORM

District Name: Buckhead Trails II

Date: 6/5/23

Invoice Number: AV 060523 Mileage

Please issue a check to:

Vendor Name: Alberto Viera

Vendor No.:

Check amount: \$78.14

Please code to:

Check Description/Reason: Mileage to and from meetings - Attached

Mailing instructions: 3013 W. Braddock St.

Tampa, FL 33607

Due Date for Check:

Requestor: Eric Davidson

Manager's review:

Albert Viera Buckhead Trails II CDD Mileage Reimbursement - Corrected

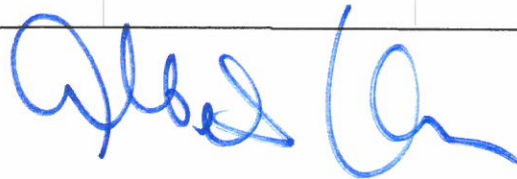
Date	Miles	Mileage Rate	Total	Notes
9/28/2022	87.6	0.445	\$38.98	CDD Meeting
12/22/2022	88	0.445	\$39.16	CDD Meeting
			\$78.14	Total

Buckhead CDD Mileage Reimbursement

Date	Miles	Mileage rate	Total	Notes
9/28/2022	87.6	0.625	54.75	CDD meeting
12/22/2022	88	0.625	55.00	CDD meeting

Total 109.75

Alberto Viera
3013 W. Braddock St
Tampa FL 33607



Buckhead Trails II CDD
MEETING DATE: May 24, 2023

AB 052423

DMS: _____

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa	✓	Salary accepted	\$200.00
Nick Dister	✓	Salary Accepted	\$200.00
<i>Austin Berns</i>	✓	Salary Accepted	\$200.00
Ryan Motko	✓	Salary Accepted	\$200.00
Albert Viera	✓	Salary Accepted	\$200.00

Buckhead Trails II CDD
MEETING DATE: May 24, 2023

CdIO 052423

DMS: _____

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa	✓	Salary accepted	\$200.00
Nick Dister	✓	Salary Accepted	\$200.00
Austin Berry	✓	Salary Accepted	\$200.00
Ryan Motko	✓	Salary Accepted	\$200.00
Albert Viera	✓	Salary Accepted	\$200.00

Buckhead Trails II CDD
MEETING DATE: May 24, 2023

ND 052423

DMS: _____

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa	✓	Salary accepted	\$200.00
Nick Dister	✓	Salary Accepted	\$200.00
Austin Berry	✓	Salary Accepted	\$200.00
Ryan Motko	✓	Salary Accepted	\$200.00
Albert Viera	✓	Salary Accepted	\$200.00

Buckhead Trails II CDD
MEETING DATE: May 24, 2023

RM 052423

DMS: _____

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa	✓	Salary accepted	\$200.00
Nick Dister	✓	Salary Accepted	\$200.00
Austin Berry	✓	Salary Accepted	\$200.00
Ryan Motko	✓	Salary Accepted	\$200.00
Albert Viera	✓	Salary Accepted	\$200.00

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Buckhead Trails II Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

June 05, 2023

Client: 001597

Matter: 000001

Invoice #: 23210

Page: 1

RE: General

For Professional Services Rendered Through May 15, 2023

SERVICES

Date	Person	Description of Services	Hours	Amount
4/23/2023	JMV	PREPARE RESOLUTION FOR CDD BOARD MEETING.	0.7	\$262.50
4/27/2023	LB	FINALIZE RESOLUTION APPROVING PROPOSED BUDGET FOR FY 2023/2024 AND SETTING PUBLIC HEARING; PREPARE CORRESPONDENCE TO DISTRICT MANAGER RE SAME.	0.3	\$52.50
Total Professional Services			1.0	\$315.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
4/24/2023	FEDEX- Federal Express- FedEx Services	\$25.32
5/15/2023	Photocopies	\$3.90
Total Disbursements		\$29.22

June 05, 2023
Client: 001597
Matter: 000001
Invoice #: 23210

Page: 2

Total Services	\$315.00	
Total Disbursements	\$29.22	
Total Current Charges		\$344.22
Previous Balance		\$7,091.15
PAY THIS AMOUNT		\$7,435.37

Trust Balance **\$2,210.62**

Please Include Invoice Number on all Correspondence

Outstanding Invoices

Invoice Number	Invoice Date	Services	Disbursements	Interest	Tax	Total
22542	December 29, 2022	\$2,541.00	\$69.60	\$0.00	\$0.00	\$2,954.82
22651	January 27, 2023	\$558.00	\$19.35	\$0.00	\$0.00	\$921.57
22797	March 01, 2023	\$1,864.50	\$0.00	\$0.00	\$0.00	\$2,208.72
22985	March 30, 2023	\$832.50	\$14.40	\$0.00	\$0.00	\$1,191.12
23079	May 03, 2023	\$1,040.00	\$151.80	\$0.00	\$0.00	\$1,536.02
Total Remaining Balance Due						\$7,435.37

AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$344.22	\$1,191.80	\$846.90	\$5,052.45

BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
INFRAMARK BUCKHEAD TRAILS II CDD)	98333	\$2,002.41		DISTRICT INVOICE JULY 2023
Monthly Contract Subtotal		\$2,002.41		
Variable Contract				
STRALEY ROBIN VERICKER BUCKHEAD TRAILS II CDD)	23434	\$503.52		GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 07/11/23
Variable Contract Subtotal		\$503.52		
Utilities				
Utilities Subtotal		\$0.00		
Regular Services				
Regular Services Subtotal		\$0.00		
Additional Services				
Additional Services Subtotal		\$0.00		
TOTAL		\$2,505.93		

Approved (with any necessary revisions noted):

 Signature:

Title (Check one):

[] Chariman [] Vice Chariman [] Assistant Secretary



INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#

#98333

DATE

7/19/2023

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

8/18/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: July 2023

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Administration	1	Ea	166.67		166.67
District Management	1	Ea	1,166.67		1,166.67
Accounting Services	1	Ea	375.00		375.00
Financial & Revenue Collection	1	Ea	100.00		100.00
Recording Secretary	1	Ea	100.00		100.00
Technology/Data Storage	1	Ea	25.00		25.00
Website Maintenance / Admin	1	Ea	50.00		50.00
Rental & Leases	1	Ea	16.67		16.67
Postage	4	Ea	0.60		2.40
Subtotal					2,002.41

Subtotal	\$2,002.41
Tax	\$0.00
Total Due	\$2,002.41

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Buckhead Trails II Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

July 25, 2023

Client: 001597

Matter: 000001

Invoice #: 23434

Page: 1

RE: General

For Professional Services Rendered Through July 11, 2023

SERVICES

Date	Person	Description of Services	Hours	Amount
5/23/2023	JMV	REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.5	\$187.50
5/24/2023	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING.	0.5	\$187.50
6/26/2023	LB	REVIEW PROPOSED BUDGET FOR FY 2023/2024; PREPARE DRAFT PUBLICATION AD RE SAME.	0.6	\$105.00
Total Professional Services			1.6	\$480.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
6/8/2023	FEDEX- Federal Express- FedEx Services	\$22.47
6/15/2023	Photocopies	\$1.05
Total Disbursements		\$23.52

July 25, 2023
Client: 001597
Matter: 000001
Invoice #: 23434

Page: 2

Total Services	\$480.00	
Total Disbursements	\$23.52	
Total Current Charges		\$503.52
Previous Balance		\$7,435.37
<i>Less Payments</i>		<i>(\$2,441.85)</i>
PAY THIS AMOUNT		\$5,497.04

Trust Balance **\$2,203.62**

Please Include Invoice Number on all Correspondence

Outstanding Invoices

Invoice Number	Invoice Date	Services	Disbursements	Interest	Tax	Total
22542	December 29, 2022	\$2,541.00	\$69.60	\$0.00	\$0.00	\$3,114.12
22985	March 30, 2023	\$832.50	\$14.40	\$0.00	\$0.00	\$1,350.42
23079	May 03, 2023	\$1,040.00	\$151.80	\$0.00	\$0.00	\$1,695.32
23210	June 05, 2023	\$315.00	\$29.22	\$0.00	\$0.00	\$847.74
Total Remaining Balance Due						\$5,497.04

AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$503.52	\$344.22	\$1,191.80	\$3,457.50

Buckhead Trails II Community Development District

Financial Statements
(Unaudited)

Period Ending
July 31, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT

Balance Sheet

As of July 31, 2023

(In Whole Numbers)

<u>ACCOUNT DESCRIPTION</u>	<u>TOTAL</u>
<u>ASSETS</u>	
Cash - Operating Account	\$ 44,033
TOTAL ASSETS	\$ 44,033
<u>LIABILITIES</u>	
Accounts Payable	\$ 11,782
TOTAL LIABILITIES	11,782
<u>FUND BALANCES</u>	
Unassigned:	32,251
TOTAL FUND BALANCES	32,251
TOTAL LIABILITIES & FUND BALANCES	\$ 44,033

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2023
General Fund (001)
(In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>				
Developer Contribution	\$ -	\$ 61,345	\$ 61,345	0.00%
TOTAL REVENUES	-	61,345	61,345	0.00%
<u>EXPENDITURES</u>				
<u>Administration</u>				
Supervisor Fees	-	2,000	(2,000)	0.00%
District Counsel	-	5,733	(5,733)	0.00%
District Manager	-	10,150	(10,150)	0.00%
Accounting Services	-	3,325	(3,325)	0.00%
Website Compliance	-	2,944	(2,944)	0.00%
Postage, Phone, Faxes, Copies	-	7	(7)	0.00%
Public Officials Insurance	-	3,315	(3,315)	0.00%
Legal Advertising	-	1,017	(1,017)	0.00%
Website Administration	-	525	(525)	0.00%
Dues, Licenses, Subscriptions	-	78	(78)	0.00%
Total Administration	-	29,094	(29,094)	0.00%
TOTAL EXPENDITURES	-	29,094	(29,094)	0.00%
Excess (deficiency) of revenues				
Over (under) expenditures	-	32,251	32,251	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)		-		
FUND BALANCE, ENDING		\$ 32,251		

BUCKHEAD TRAILS II CDD

Bank Reconciliation

Bank Account No. 9059 TRUIST - GF Operating
 Statement No. 07-23
 Statement Date 7/31/2023

G/L Balance (LCY)	44,032.85	Statement Balance	44,879.75
G/L Balance	44,032.85	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>	Subtotal	44,879.75
Subtotal	44,032.85	Outstanding Checks	846.90
Negative Adjustments	0.00	Differences	0.00
	<hr/>		
Ending G/L Balance	44,032.85	Ending Balance	44,032.85
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Checks						
6/29/2023	Payment	1007	ADA SITE COMPLIANCE LLC	2,943.50	2,943.50	0.00
6/29/2023	Payment	1008	BUSINESS OBSERVER	1,155.00	1,155.00	0.00
6/29/2023	Payment	1009	CARLOS DE LA OSSA	200.00	200.00	0.00
6/29/2023	Payment	1010	EGIS INSURANCE	3,315.00	3,315.00	0.00
6/29/2023	Payment	1011	INFRAMARK	4,004.49	4,004.49	0.00
6/29/2023	Payment	1012	STRALEY ROBIN VERICKER	2,846.85	2,846.85	0.00
7/6/2023	Payment	1013	INFRAMARK	1,999.98	1,999.98	0.00
Total Checks				16,464.82	16,464.82	0.00
Deposits						
7/28/2023		JE000006	CK#1056### - Dev Funding	G/L Ac 43,219.57	43,219.57	0.00
Total Deposits				43,219.57	43,219.57	0.00
Outstanding Checks						
7/27/2023	Payment	1014	STRALEY ROBIN VERICKER	846.90	0.00	846.90
Total Outstanding Checks.....				846.90		846.90