

**BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT
DISTRICT**

JANUARY 24, 2024

AGENDA PACKAGE



2005 PAN AM CIRCLE, SUITE 300
TAMPA. FL 33067

Buckhead Trails II

Community Development District

Board of Supervisors

Carlos de la Ossa, Chair
Nicholas Dister, Vice-Chairman
Austin Berns, Assistant Secretary
Ryan Motko, Assistant Secretary
Alberto Viera, Assistant Secretary

District Staff

Brian Lamb, District Secretary
Angie Grunwald, District Manager
John Vericker, District Counsel
Tonja Stewart, District Engineer

Regular Meeting Agenda

Wednesday, January 24, 2024, at 1:00 p.m.

The Regular Meeting of Buckhead Trails II Community Development District will be held on **January 24, 2024, at 1:00 p.m. at the Harrison Ranch Clubhouse located at 5755 Harrison Ranch Blvd, Parrish, Florida 34219**. For those who intend to call in below is the Zoom link information. Please let us know at least 24 hours in advance if you are planning to call into the meeting.

Zoom Meeting

<https://zoom.us/j/91295341135?pwd=VElyVi9pYVBOQ050ZEpVbi9CMElYvUT09>

Meeting ID: 912 9534 1135 Passcode: 992287

All cellular phones and pagers must be turned off during the meeting.

REGULAR MEETINGS OF THE BOARD OF SUPERVISORS

1. **CALL TO ORDER/ROLL CALL**
2. **PUBLIC COMMENTS ON AGENDA ITEMS** *(Each individual has the opportunity to comment and is limited to three (3) minutes for such comment)*
3. **BUSINESS ITEMS**
 - A. Discussion of Website Requirements
 - B. General Matters of the District
4. **CONSENT AGENDA**
 - A. Approval of Minutes of the September 27, 2023, Regular Meeting
 - B. Consideration of Operation and Maintenance Expenditures September – December 2023
 - C. Acceptance of the Financials and Approval of the Check Register for December 2023
5. **STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
6. **BOARD OF SUPERVISORS REQUESTS AND COMMENTS**
7. **ADJOURNMENT**

*The next regularly scheduled meeting is February 28, 2024, at 1:00 p.m.

District Office

Inframark
2005 Pan Am Circle
Tampa, Florida 33607

Meeting Location:

Harrison Ranch Clubhouse
5755 Harrison Ranch Blvd
Parrish, Florida 34219

STRALEY ROBIN VERICKER

1510 W. Cleveland Street

Tampa, FL 33606

Phone: 813-223-9400

Website: www.srvlegal.com

M E M O R A N D U M

To: Angie Grunwald and Bryan Radcliff

From: John Vericker, Straley Robin Vericker

Date: October 23, 2023

Subject: CDD Statutory Website Content and ADA Accessibility Requirements

A community development district (“CDD”), is local unit of special purpose government created under Chapter 190, Florida Statutes, and is required by law to make certain information available to the public on the CDD website in accordance with the provisions of Chapters 189 and 190, Florida Statutes. This information must be regularly updated and made available on the website in the time frame specified by law. This memo outlines the content to be placed on the CDD website.

The statutory requirements for CDD websites include the following documents:

1. The full legal name of the CDD.
2. The public purpose of the CDD.
3. The name of the entity that established the CDD.
4. The date of establishment of the CDD.
5. A description of the boundaries and the services provided by the CDD.
6. A reference to Chapter 190, Florida Statutes as the charter for the CDD.
7. Any grant of special powers under Section 190.012, Florida Statutes.
8. A link to the following websites:
 - a. <https://apps.fldfs.com/localgov/reports/AdHoc.aspx> (the Department of Financial Services’ website that publishes the CDD’s annual reports).
 - b. <http://www.ethics.state.fl.us/Research/EthicsLaws.aspx> (Code of Ethics).
 - c. https://flauditor.gov/pages/efile_reports.html (the link to the Auditor General’s website to view the CDD’s final audit report).
9. CDD Primary Contact Information (District Manager’s office) including the mailing address, email address, and telephone number.
10. CDD Supervisor information including the name, mailing address, email address, and the term for each member of the governing body of the CDD.
11. A listing of the regularly scheduled public meetings and workshops.

12. Agendas of any meeting or workshop, excluding confidential and exempt information which must be available at least seven days in advance and must remain on the website for at least one year after the meeting or workshop.
13. The current fiscal year of the CDD (always begins on October 1 and concludes on September 30).
14. A listing of all assessments and fees imposed and collected by the CDD and the following informational statement “The CDD is authorized to levy, impose, collect, and enforce special assessments and fees pursuant to Chapters 170, 190, and 197 of the Florida Statutes.”
15. The proposed final budget which must be on the website at least two days prior to the public hearing and must remain on the website for at least forty-five days.
16. The adopted budget of the CDD which must be posted within thirty days of adoption and which must remain on the website for at least two years.
17. Any budget amendments which must be posted within five days of adoption and which must remain on the website for at least two years.
18. The final complete audit reports for the past five fiscal years.

In addition to the statutory content requirements, CDD websites must also meet the Americans with Disabilities Act (the “**ADA**”) technical standards so the website and the documents are fully accessible to all members of the public. Thus, the CDD should retain a qualified website provider that can make the website and the documents properly comply with the ADA accessibility standards.

**MINUTES OF MEETING
BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Buckhead Trails II Community Development District was held on Wednesday, September 27, 2023, and called to order at 10:19 a.m. at the Eaves Bend Amenity Center located at 4725 Los Robles Court, Palmetto, FL 35779.

Present and constituting a quorum were:

| | |
|-------------------|---------------------|
| Carlos de la Ossa | Chairperson |
| Nicholas Dister | Vice Chairperson |
| Ryan Motko | Assistant Secretary |
| Austin Berns | Assistant Secretary |
| Alberto Viera | Assistant Secretary |

Also present were:

| | |
|----------------|------------------|
| Brian Lamb | District Manager |
| Angie Grunwald | District Manager |
| John Vericker | District Counsel |

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

Ms. Grunwald called the meeting to order, and a quorum was established.

SECOND ORDER OF BUSINESS **Public Comments on Agenda Items**

There being no public comments, the next order of business followed.

THIRD ORDER OF BUSINESS **Business Items**

A. Ratification of Developer Funding Agreement for Fiscal Year 2023/2024

On MOTION by Mr. de la Ossa seconded by Mr. Viera, with all in favor, Developer Funding Agreement for Fiscal Year 2023/2024, was ratified. 5-0

B. General Matters of the District

There being none, the next order of business followed.

FOURTH ORDER OF BUSINESS **Consent Agenda**

A. Approval of Minutes of the August 23, 2023, Public Hearing & Regular Meeting

B. Consideration of Operation and Maintenance Expenditures August 2023

C. Acceptance of the Financials and Approval of the Check Register for August 2023

On MOTION by Mr. de la Ossa seconded by Mr. Dister, with all in favor, the Consent Agenda, was approved. 5-0

Unapproved

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

B. District Manager

C. District Engineer

There being no reports, the next order of business followed.

SIXTH ORDER OF BUSINESS

**Board of Supervisors' Requests and
Comments**

There being none, the next order of business followed.

SEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

| |
|---|
| On MOTION by Mr. de la Ossa seconded by Mr. Viera, with all in favor, the meeting was adjourned. |
|---|

Angie Grunwald
District Manager

Chairperson/Vice Chairperson

BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--|------------------------|-------------------|--------------|------------------------------------|
| Monthly Contract | | | | |
| INFRAMARK BUCKHEAD TRAILS II CDD) | 101138 | \$2,000.00 | | DISTRICT INVOICE SEPTEMBER 2023 |
| INFRAMARK BUCKHEAD TRAILS II CDD) | 101688 | \$2.52 | \$2,002.52 | DISRICT SERVICES SEPTEMBER 2023 |
| Monthly Contract Subtotal | | \$2,002.52 | | |
| Variable Contract | | | | |
| ALBERTO VIERA BUCKHEAD TRAILS II CDD) | AV 092723 | \$200.00 | | SUPERVISOR FEE - 09/27/23 |
| AUSTIN BERNIS BUCKHEAD TRAILS II CDD) | AB 092723 | \$200.00 | | SUPERVISOR FEE - 09/27/23 |
| CARLOS DE LA OSSA BUCKHEAD TRAILS II CDD) | CDLO 092723 | \$200.00 | | SUPERVISOR FEE - 09/27/23 |
| NICHOLAS J. DISTER BUCKHEAD TRAILS II CDD) | ND 092723 | \$200.00 | | SUPERVISOR FEE - 09/27/23 |
| RYAN MOTKO BUCKHEAD TRAILS II CDD) | RM 092723 | \$200.00 | | SUPERVISOR FEE - 09/27/23 |
| Variable Contract Subtotal | | \$1,000.00 | | |
| Utilities | | \$0.00 | | |
| Utilities Subtotal | | \$0.00 | | |
| Regular Services | | | | |
| BUSINESS OBSERVER BUCKHEAD TRAILS II CDD) | 23-01460M | \$61.25 | | SUPERVISOR MEETING AD |
| EGIS INSURANCE BUCKHEAD TRAILS II CDD) | 19724 | \$5,000.00 | | POLICY RENEWAL - 10/01/23-10/01/24 |
| Regular Services Subtotal | | \$5,061.25 | | |
| Additional Services | | \$0.00 | | |
| Additional Services Subtotal | | \$0.00 | | |
| TOTAL | | \$8,063.77 | | |

Approved (with any necessary revisions noted):

| |
|--|
| <p style="text-align: center;">BUCKHEAD TRAILS II CDD Summary of Operations and Maintenance Invoices</p> |
|--|

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--------|---------------------------|--------|-----------------|----------------------|
| | | | | |

Signature: _____

Title (Check one):

[] Chariman [] Vice Chariman [] Assistant Secretary



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#101138

DATE

9/5/2023

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

10/5/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: September 2023

| DESCRIPTION | QTY | UOM | RATE | MARKUP | AMOUNT |
|--------------------------------|-----|-----|----------|--------|-----------------|
| Administration | 1 | Ea | 166.66 | | 166.66 |
| District Management | 1 | Ea | 1,166.67 | | 1,166.67 |
| Accounting Services | 1 | Ea | 375.00 | | 375.00 |
| Financial & Revenue Collection | 1 | Ea | 100.00 | | 100.00 |
| Recording Secretary | 1 | Ea | 100.00 | | 100.00 |
| Technology/Data Storage | 1 | Ea | 25.00 | | 25.00 |
| Website Maintenance / Admin | 1 | Ea | 50.00 | | 50.00 |
| Rental & Leases | 1 | Ea | 16.67 | | 16.67 |
| Subtotal | | | | | 2,000.00 |

Subtotal

\$2,000.00

Tax

\$0.00

Total Due

\$2,000.00

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#101688

DATE

9/21/2023

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

10/21/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: September 2023

| DESCRIPTION | QTY | UOM | RATE | MARKUP | AMOUNT |
|-----------------|-----|-----|------|--------|-------------|
| Postage | 4 | Ea | 0.63 | | 2.52 |
| Subtotal | | | | | 2.52 |

| | |
|-----------------|--------|
| Subtotal | \$2.52 |
|-----------------|--------|

| | |
|------------|--------|
| Tax | \$0.00 |
|------------|--------|

| | |
|------------------|--------|
| Total Due | \$2.52 |
|------------------|--------|

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

Buckhead Trails II CDD
MEETING DATE: September 27, 2023

DMS: Anya Oquell

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|------------------------|-----------------|----------------|
| Carlos de la Ossa | ✓ | Salary accepted | \$200.00 |
| Nick Dister | ✓ | Salary Accepted | \$200.00 |
| Austin Berns | ✓ | Salary Accepted | \$200.00 |
| Ryan Motko | ✓ | Salary Accepted | \$200.00 |
| Albert Viera | ✓ | Salary Accepted | \$200.00 |

AV 092723

Buckhead Trails II CDD
MEETING DATE: September 27, 2023

DMS: Anya Oprea

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|------------------------|-----------------|----------------|
| Carlos de la Ossa | ✓ | Salary accepted | \$200.00 |
| Nick Dister | ✓ | Salary Accepted | \$200.00 |
| Austin Berns | ✓ | Salary Accepted | \$200.00 |
| Ryan Motko | ✓ | Salary Accepted | \$200.00 |
| Albert Viera | ✓ | Salary Accepted | \$200.00 |

AB 092723

Buckhead Trails II CDD
MEETING DATE: September 27, 2023

DMS: Anya Oquell

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|------------------------|-----------------|----------------|
| Carlos de la Ossa | ✓ | Salary accepted | \$200.00 |
| Nick Dister | ✓ | Salary Accepted | \$200.00 |
| Austin Berns | ✓ | Salary Accepted | \$200.00 |
| Ryan Motko | ✓ | Salary Accepted | \$200.00 |
| Albert Viera | ✓ | Salary Accepted | \$200.00 |

CDLO 092723

Buckhead Trails II CDD
MEETING DATE: September 27, 2023

DMS: Anya O'Neil

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|------------------------|-----------------|----------------|
| Carlos de la Ossa | ✓ | Salary accepted | \$200.00 |
| Nick Dister | ✓ | Salary Accepted | \$200.00 |
| Austin Berns | ✓ | Salary Accepted | \$200.00 |
| Ryan Motko | ✓ | Salary Accepted | \$200.00 |
| Albert Viera | ✓ | Salary Accepted | \$200.00 |

ND 092723

Buckhead Trails II CDD
MEETING DATE: September 27, 2023

DMS: Anya Oquell

| SUPERVISORS | CHECK IF IN ATTENDANCE | STATUS | PAYMENT AMOUNT |
|-------------------|------------------------|-----------------|----------------|
| Carlos de la Ossa | ✓ | Salary accepted | \$200.00 |
| Nick Dister | ✓ | Salary Accepted | \$200.00 |
| Austin Berns | ✓ | Salary Accepted | \$200.00 |
| Ryan Motko | ✓ | Salary Accepted | \$200.00 |
| Albert Viera | ✓ | Salary Accepted | \$200.00 |

RM 092723

Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
941-906-9386 x322

INVOICE

Legal Advertising

Invoice # 23-01460M

Date 09/15/2023

Attn:
Inframark
2005 PAN AM CIRCLE, SUITE 300
TAMPA FL 33607

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

| Description | Amount |
|---|---------|
| Serial # 23-01460M Notice of Board Meeting "Change in Meeting Time" Buckhead Trails II Community Development District RE: Board of Supervisors Rescheduled Regular Board Meeting to Wednesday, September 27, 2023 at 10:00 a.m. Published: 9/15/2023 | \$61.25 |

Important Message

Please include our Serial #
on your check

Pay by credit card online:
[https://legals.
businessobserverfl.
com/send-payment/](https://legals.businessobserverfl.com/send-payment/)

| | |
|-------|---------|
| Paid | () |
| Total | \$61.25 |

Payment is expected within 30 days of the
first publication date of your notice.

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

The Business Observer makes every effort to ensure that its public notice advertising is accurate and in full compliance with all applicable statutes and ordinances and that its information is correct. Nevertheless, we ask that our advertisers scrutinize published ads carefully and alert us immediately to any errors so that we may correct them as soon as possible. We cannot accept responsibility for mistakes beyond bearing the cost of republishing advertisements that contain errors.

Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

NOTICE OF BOARD MEETING "CHANGE IN MEETING TIME"

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Buckhead Trails II Community Development District has rescheduled their Regular Board Meeting from **Wednesday, September 27, 2023, at 1:00 p.m. to Wednesday, September 27, 2023, at 10:00 a.m.** at to be held at **The Eaves Bend Amenity Center located at 4725 Los Robles Court, Palmetto, FL 35779** A copy of the agenda for the meeting can be obtained from the District Office at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607 or by phone at (813) 873-7300.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 for aid in contacting the District Office.

If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Angie Grunwald
District Manager
September 15, 2023

23-01460M

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

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INVOICE

| | |
|-------------------------|------------------------|
| Customer | Buckhead Trails II CDD |
| Acct # | 1330 |
| Date | 09/15/2023 |
| Customer Service | Charisse Bitner |
| Page | 1 of 1 |

Buckhead Trails II CDD
c/o Inframark fka Meritus
2005 Pan Am Circle, Ste 300
Tampa 33307

| Payment Information | |
|------------------------|---------------|
| Invoice Summary | \$ 5,000.00 |
| Payment Amount | |
| Payment for: | Invoice#19724 |
| 1001231009 | |

Thank You

Please detach and return with payment



Customer: Buckhead Trails II CDD

| Invoice | Effective | Transaction | Description | Amount |
|---------|------------|--------------|---|----------|
| 19724 | 10/01/2023 | Renew policy | Policy #1001231009 10/01/2023-10/01/2024 Florida Insurance Alliance Package - Renew policy Due Date: 9/15/2023 | 5,000.00 |

Total

\$ 5,000.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
 Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

Remit Payment To: Egis Insurance Advisors

(321)233-9939

Date

P.O. Box 748555
 Atlanta, GA 30374-8555

scclimer@egisadvisors.com

09/15/2023

BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--|------------------------|-----------------|--------------|--|
| Monthly Contract | | \$0.00 | | |
| Monthly Contract Subtotal | | \$0.00 | | |
| | | | | |
| Variable Contract | | | | |
| STRALEY ROBIN VERICKER BUCKHEAD TRAILS II CDD) | 23638 | \$637.50 | | GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 09/15/23 |
| Variable Contract Subtotal | | \$637.50 | | |
| | | | | |
| Utilities | | \$0.00 | | |
| Utilities Subtotal | | \$0.00 | | |
| | | | | |
| Regular Services | | | | |
| BUSINESS OBSERVER BUCKHEAD TRAILS II CDD) | 23-01568M | \$70.00 | | NOTICE FY 23/24 MEETING SCHEDULE AD |
| FLORIDA DEPT OF ECONOMIC OPPORTUNITY BUCKHEAD TRAILS II CDD) | DEO 100223 ACH | \$175.00 | | FY 24 SPECIAL DISTRICT FEE |
| Regular Services Subtotal | | \$245.00 | | |
| | | | | |
| Additional Services | | \$0.00 | | |
| Additional Services Subtotal | | \$0.00 | | |
| | | | | |
| TOTAL | | \$882.50 | | |

Approved (with any necessary revisions noted):

Signature: _____

Title (Check one):

☐ Chariman ☐ Vice Chariman ☐ Assistant Secretary

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Buckhead Trails II Community Development District

2005 Pan Am Circle, Suite 300

Tampa, FL 33607

October 04, 2023

Client: 001597

Matter: 000001

Invoice #: 23638

Page: 1

RE: General

For Professional Services Rendered Through September 15, 2023

SERVICES

| Date | Person | Description of Services | Hours | Amount |
|-----------------------------|--------|---|-------|----------|
| 8/22/2023 | JMV | REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING. | 0.4 | \$150.00 |
| 8/23/2023 | JMV | PREPARE FOR AND ATTEND CDD BOARD MEETING. | 0.4 | \$150.00 |
| 9/2/2023 | JMV | REVIEW COMMUNICATION FROM L. POPELKA; PREPARE FUNDING AGREEMENT. | 0.9 | \$337.50 |
| Total Professional Services | | | 1.7 | \$637.50 |

October 04, 2023
Client: 001597
Matter: 000001
Invoice #: 23638

Page: 2

| | | |
|------------------------|----------|-------------------|
| Total Services | \$637.50 | |
| Total Disbursements | \$0.00 | |
| Total Current Charges | | \$637.50 |
| Previous Balance | | \$3,715.60 |
| Less Payments | | (\$2,610.60) |
| PAY THIS AMOUNT | | \$1,742.50 |

Please Include Invoice Number on all Correspondence

Outstanding Invoices

| Invoice Number | Invoice Date | Services | Disbursements | Interest | Tax | Total |
|-----------------------------|-----------------|------------|---------------|----------|--------|------------|
| 23505 | August 28, 2023 | \$1,105.00 | \$0.00 | \$0.00 | \$0.00 | \$1,742.50 |
| Total Remaining Balance Due | | | | | | \$1,742.50 |

AGED ACCOUNTS RECEIVABLE

| 0-30 Days | 31-60 Days | 61-90 Days | Over 90 Days |
|-----------|------------|------------|--------------|
| \$637.50 | \$1,105.00 | \$0.00 | \$0.00 |

Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

Invoice # 23-01568M

Date 10/06/2023

Attn:
Inframark
2005 PAN AM CIRCLE, SUITE 300
TAMPA FL 33607

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

Description

Amount

Serial # 23-01568M

\$70.00

Notice of FY 2023/2024 Meeting Schedule

RE: **Buckhead Trails II Community Development District** Board of Supervisors
Regular Board Meetings for Fiscal Year 2023/2024 at 1:00 p.m.

Published: 10/6/2023

Important Message

Please include our Serial #
on your check

Pay by credit card online:
[https://legals.
businessobserverfl.
com/send-payment/](https://legals.businessobserverfl.com/send-payment/)

Paid
Total

0
\$70.00

Payment is expected within 30 days of the
first publication date of your notice.

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

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Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
941-906-9386 x322

INVOICE

Legal Advertising

Notice of FY 2023/2024 Meeting Schedule

Buckhead Trails II Community Development District

As required by Chapters 189 and 190 of Florida Statutes, notice is hereby given that for the Fiscal Year 2023/2024, regular meetings of the Board of Supervisors of the Buckhead Trails II Community Development District are scheduled to be held at 1:00 PM. at the Eaves Bend Amenity Center located at 4725 Los Robles Court, Palmetto, FL 35779 as follows:

Wednesday, October 25, 2023
Wednesday, November 22, 2023*
Wednesday, December 27, 2023*
Wednesday, January 24, 2024
Wednesday, February 28, 2024
Wednesday, March 27, 2024
Wednesday, April 24, 2024
Wednesday, May 22, 2024
Wednesday, June 26, 2024
Wednesday, July 24, 2024
Wednesday, August 28, 2024
Wednesday, September 25, 2024
* Meeting may be rescheduled or canceled due to the holiday.

The meetings will be open to the public and will be conducted in accordance with the provision of Florida Law for community development districts. Any meeting may be continued to a date, time, and place to be specified on the record at the meeting. Copies of the agendas for the meetings listed above may be obtained from Inframark, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, or 813-873-7300 extension 322, one week prior to the meeting. There may be occasions when one or more Supervisors will participate by telephone.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District's management company office, Inframark at 813-873-7300, extension 322, at least two (2) business days prior to the date of the hearing and meeting. If you are hearing or speech impaired, please get in touch with the Florida Relay Service at 711 for aid in contacting the District.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Angie Grunwald
District Manager
October 6, 2023

23-01568M

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

The Business Observer makes every effort to ensure that its public notice advertising is accurate and in full compliance with all applicable statutes and ordinances and that its information is correct. Nevertheless, we ask that our advertisers scrutinize published ads carefully and alert us immediately to any errors so that we may correct them as soon as possible. We cannot accept responsibility for mistakes beyond bearing the cost of republishing advertisements that contain errors.

Florida Department of Economic Opportunity, Special District Accountability Program

Fiscal Year 2023 - 2024 Special District State Fee Invoice and Profile Update

Required by sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

| | | | | |
|---------------------------|----------------------|----------------------|------------------|---|
| Date Invoiced: 10/02/2023 | | | | Invoice No: 89570 |
| Annual Fee: \$175.00 | 1st Late Fee: \$0.00 | 2nd Late Fee: \$0.00 | Received: \$0.00 | Total Due, Postmarked by 12/01/2023: \$175.00 |

STEP 1: Review the following profile and make any needed changes.

1. Special District's Name, Registered Agent's Name and Registered Office Address:

000190

Buckhead Trails II Community Development District

Mr. Brian Lamb

Inframark

2005 Pan Am Circle, Suite 300

Tampa, Florida 33607



- | | |
|---------------------------------------|---|
| 2. Telephone: | 813-873-7300 Ext: |
| 3. Fax: | 813-873-7070 |
| 4. Email: | Brian.Lamb@Inframark.com |
| 5. Status: | Independent |
| 6. Governing Body: | Elected |
| 7. Website Address: | Not on file - Due by the end of the first fiscal year after creation. |
| 8. County(ies): | Manatee |
| 9. Special Purpose(s): | Community Development |
| 10. Boundary Map on File: | 12/09/2022 |
| 11. Creation Document on File: | 12/09/2022 |
| 12. Date Established: | 12/08/2022 |
| 13. Creation Method: | Local Ordinance |
| 14. Local Governing Authority: | Manatee County |
| 15. Creation Document(s): | County Ordinance 22-58 |
| 16. Statutory Authority: | Chapter 190, Florida Statutes |
| 17. Authority to Issue Bonds: | Yes |
| 18. Revenue Source(s): | Assessments |

STEP 2: Sign and date to certify accuracy and completeness.

By signing and dating below, I do hereby certify that the profile above (changes noted if necessary) is accurate and complete:

Registered Agent's Signature:  Date 10/30/23

STEP 3: Pay the annual state fee or certify eligibility for zero annual fee.

a. Pay the Annual Fee: Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Florida Department of Economic Opportunity.

b. Or, Certify Eligibility for the Zero Fee: By initialing both of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **BOTH** of the following statements and those on any submissions to the Department are true, correct, complete, and made in good faith. I understand that any information I give may be verified.

1. This special district is not a component unit of a general purpose local government as determined by the special district and its Certified Public Accountant; and,
2. This special district is in compliance with its Fiscal Year 2023 - 2024 Annual Financial Report (AFR) filing requirement with the Florida Department of Financial Services (DFS) and that AFR reflects \$3,000 or less in annual revenues or, is a special district not required to file a Fiscal Year 2023 - 2024 AFR with DFS and has included an income statement with this document verifying \$3,000 or less in revenues for the current fiscal year.

Department Use Only: Approved: _____ Denied: _____ Reason: _____

STEP 4: Make a copy of this document for your records.

STEP 5: Mail this document and payment (if paying by check) to the Florida Department of Economic Opportunity, Bureau of Budget Management, 107 East Madison Street, MSC #120, Tallahassee, FL 32399-4124. Direct questions to (850) 717-8430.

BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--|------------------------|-------------------|--------------|--|
| Monthly Contract | | | | |
| INFRAMARK BUCKHEAD TRAILS II CDD) | 104243 | \$2,416.67 | | DISTRICT INVOICE OCTOBER 2023 |
| INFRAMARK BUCKHEAD TRAILS II CDD) | 104783 | \$2,416.67 | \$4,833.34 | DISTRICT INVOICE NOVEMBER 2023 |
| Monthly Contract Subtotal | | \$4,833.34 | | |
| Variable Contract | | | | |
| STRALEY ROBIN VERICKER BUCKHEAD TRAILS II CDD) | 23800 | \$450.00 | | GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 10/15/23 |
| Variable Contract Subtotal | | \$450.00 | | |
| Utilities | | | | |
| Utilities Subtotal | | \$0.00 | | |
| Regular Services | | | | |
| BUSINESS OBSERVER BUCKHEAD TRAILS II CDD) | 23-01766M | \$70.00 | | FY24 CHANGE IN MEETING DATES AND LOCATION AD |
| Regular Services Subtotal | | \$70.00 | | |
| Additional Services | | | | |
| Additional Services Subtotal | | \$0.00 | | |
| TOTAL | | \$5,353.34 | | |

Approved (with any necessary revisions noted):

Signature: _____

Title (Check one):

[] Chariman [] Vice Chariman [] Assistant Secretary



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#104243

DATE

10/31/2023

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

11/30/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: October 2023

| DESCRIPTION | QTY | UOM | RATE | MARKUP | AMOUNT |
|--------------------------------|-----|-----|----------|--------|-----------------|
| Administration | 1 | Ea | 166.66 | | 166.66 |
| District Management | 1 | Ea | 1,166.67 | | 1,166.67 |
| Accounting Services | 1 | Ea | 375.00 | | 375.00 |
| Financial & Revenue Collection | 1 | Ea | 100.00 | | 100.00 |
| Recording Secretary | 1 | Ea | 100.00 | | 100.00 |
| Technology/Data Storage | 1 | Ea | 25.00 | | 25.00 |
| Website Maintenance / Admin | 1 | Ea | 50.00 | | 50.00 |
| Rental & Leases | 1 | Ea | 16.67 | | 16.67 |
| Dissemination Services | 1 | Ea | 416.67 | | 416.67 |
| Subtotal | | | | | 2,416.67 |

Subtotal \$2,416.67

Tax \$0.00

Total Due \$2,416.67

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#104783

CUSTOMER ID

C3147

PO#**DATE**

11/20/2023

NET TERMS

Net 30

DUE DATE

12/20/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: November 2023

| DESCRIPTION | QTY | UOM | RATE | MARKUP | AMOUNT |
|--------------------------------|-----|-----|----------|--------|-----------------|
| Administration | 1 | Ea | 166.66 | | 166.66 |
| District Management | 1 | Ea | 1,166.67 | | 1,166.67 |
| Accounting Services | 1 | Ea | 375.00 | | 375.00 |
| Financial & Revenue Collection | 1 | Ea | 100.00 | | 100.00 |
| Recording Secretary | 1 | Ea | 100.00 | | 100.00 |
| Technology/Data Storage | 1 | Ea | 25.00 | | 25.00 |
| Website Maintenance / Admin | 1 | Ea | 50.00 | | 50.00 |
| Rental & Leases | 1 | Ea | 16.67 | | 16.67 |
| Dissemination Services | 1 | Ea | 416.67 | | 416.67 |
| Subtotal | | | | | 2,416.67 |

Subtotal \$2,416.67

Tax \$0.00

Total Due \$2,416.67

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

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Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Buckhead Trails II Community Development District

2005 Pan Am Circle, Suite 300

Tampa, FL 33607

November 02, 2023

Client: 001597

Matter: 000001

Invoice #: 23800

Page: 1

RE: General

For Professional Services Rendered Through October 15, 2023

SERVICES

| Date | Person | Description of Services | Hours | Amount |
|-----------------------------|--------|---|-------|----------|
| 9/26/2023 | JMV | REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING. | 0.3 | \$112.50 |
| 9/27/2023 | JMV | PREPARE FOR AND ATTEND CDD BOARD MEETING. | 0.6 | \$225.00 |
| 10/13/2023 | JMV | PREPARE FOR AND ATTEND CDD OPERATIONS MEETING. | 0.3 | \$112.50 |
| Total Professional Services | | | 1.2 | \$450.00 |

November 02, 2023
Client: 001597
Matter: 000001
Invoice #: 23800

Page: 2

| | | |
|------------------------|----------|-------------------|
| Total Services | \$450.00 | |
| Total Disbursements | \$0.00 | |
| Total Current Charges | | \$450.00 |
| Previous Balance | | \$1,742.50 |
| Less Payments | | (\$1,105.00) |
| PAY THIS AMOUNT | | \$1,087.50 |

Please Include Invoice Number on all Correspondence

Outstanding Invoices

| Invoice Number | Invoice Date | Services | Disbursements | Interest | Tax | Total |
|-----------------------------|------------------|----------|---------------|----------|--------|------------|
| 23638 | October 04, 2023 | \$637.50 | \$0.00 | \$0.00 | \$0.00 | \$1,087.50 |
| Total Remaining Balance Due | | | | | | \$1,087.50 |

AGED ACCOUNTS RECEIVABLE

| 0-30 Days | 31-60 Days | 61-90 Days | Over 90 Days |
|------------|------------|------------|--------------|
| \$1,087.50 | \$0.00 | \$0.00 | \$0.00 |

Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
941-906-9386 x322

INVOICE

Legal Advertising

Invoice # 23-01766M

Date 11/10/2023

Attn:
Inframark
2005 PAN AM CIRCLE, SUITE 300
TAMPA FL 33607

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

| Description | Amount |
|--|---------|
| Serial # 23-01766M Notice of Board Meeting RE: Fiscal Year 2024 Change in Meeting Dates and Location Buckhead Trails II Community Development District Published: 11/10/2023 | \$70.00 |

| Important Message | | Paid | () |
|--|---|--------------|----------------|
| Please include our Serial # on your check | Pay by credit card online: https://legals. businessobserverfl. com/send-payment/ | Total | \$70.00 |

Payment is expected within 30 days of the first publication date of your notice.

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

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Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

**NOTICE OF BOARD MEETING
FISCAL YEAR 2024 CHANGE IN
MEETING DATES AND LOCATION
BUCKHEAD TRAILS II
COMMUNITY DEVELOPMENT
DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Buckhead Trails II Community Development District has changed their Regular Board Meetings location from the Eaves Bend Amenity Center located at 4725 Los Robles Court, Palmetto, FL 35779 to 5755 Harrison Ranch Boulevard, Parrish, FL 34219 for the following dates at 1:00 p.m.

Wednesday, November 29, 2023

Wednesday, December 27, 2023*

Wednesday, January 24, 2024

Wednesday, February 28, 2024

Wednesday, March 27, 2024

Wednesday, April 24, 2024

Wednesday, May 22, 2024

Wednesday, June 26, 2024

* Meeting may be rescheduled or canceled due to the holiday.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 for aid in contacting the District Office.

A copy of the agenda for the meeting can be obtained from the District Office at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607 or by phone at (813) 873-7300. If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Angie Grunwald
District Manager
Run Date: 11/10/2023.

November 10, 2023 23-01766M

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

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BUCKHEAD TRAILS II CDD
Summary of Operations and Maintenance Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--|------------------------|-----------------|--------------|--|
| Monthly Contract | | | | |
| INFRAMARK BUCKHEAD TRAILS II CDD) | 105815 | \$1.26 | | DISRICT SERVICES NOVEMBER 2023 |
| Monthly Contract Subtotal | | \$1.26 | | |
| Variable Contract | | | | |
| STRALEY ROBIN VERICKER BUCKHEAD TRAILS II CDD) | 24000 | \$475.00 | | GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 12/08/23 |
| Variable Contract Subtotal | | \$475.00 | | |
| Utilities | | \$0.00 | | |
| Utilities Subtotal | | \$0.00 | | |
| Regular Services | | \$0.00 | | |
| Regular Services Subtotal | | \$0.00 | | |
| Additional Services | | \$0.00 | | |
| Additional Services Subtotal | | \$0.00 | | |
| TOTAL | | \$476.26 | | |

Approved (with any necessary revisions noted):

Signature:

Title (Check one):

[] Chariman [] Vice Chariman [] Assistant Secretary



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#105815

DATE

11/30/2023

CUSTOMER ID

C3147

NET TERMS

Net 30

PO#**DUE DATE**

12/30/2023

BILL TO

Buckhead Trails II Community
Development District
2005 Pan Am Cir Ste 300
Tampa FL 33607-6008
United States

Services provided for the Month of: November 2023

| DESCRIPTION | QTY | UOM | RATE | MARKUP | AMOUNT |
|-----------------|-----|-----|------|--------|-------------|
| Postage | 2 | Ea | 0.63 | | 1.26 |
| Subtotal | | | | | 1.26 |

Subtotal

\$1.26

Tax

\$0.00

Total Due

\$1.26

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400

Federal Tax Id. - 20-1778458

Buckhead Trails II Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

December 20, 2023
Client: 001597
Matter: 000001
Invoice #: 24000

Page: 1

RE: General

For Professional Services Rendered Through December 08, 2023

SERVICES

| Date | Person | Description of Services | Hours | Amount |
|-----------------------------|--------|---|-------|----------|
| 10/23/2023 | JMV | PREPARE MEMO FROM B. RADCLIFF RE: STATUTORY REQUIREMENTS FOR CDD WEBSITES; TELEPHONE CALL WITH B. RADCLIFF. | 0.4 | \$150.00 |
| 11/10/2023 | KCH | PREPARE FOR AND ATTEND MONTHLY BUSINESS MEETING; DISCUSS ONGOING ISSUES AND UPCOMING CHANGES. | 0.5 | \$162.50 |
| 11/29/2023 | WAS | PREPARATION OF STATE MANDATED ETHICS TRAINING FOR BOARD OF SUPERVISORS. | 0.5 | \$162.50 |
| Total Professional Services | | | 1.4 | \$475.00 |

December 20, 2023
Client: 001597
Matter: 000001
Invoice #: 24000

Page: 2

| | | |
|------------------------|----------|-------------------|
| Total Services | \$475.00 | |
| Total Disbursements | \$0.00 | |
| Total Current Charges | | \$475.00 |
| Previous Balance | | \$1,087.50 |
| PAY THIS AMOUNT | | \$1,562.50 |

Please Include Invoice Number on all Correspondence

Outstanding Invoices

| Invoice Number | Invoice Date | Services | Disbursements | Interest | Tax | Total |
|-----------------------------|-------------------|----------|---------------|----------|--------|------------|
| 23638 | October 04, 2023 | \$637.50 | \$0.00 | \$0.00 | \$0.00 | \$1,112.50 |
| 23800 | November 02, 2023 | \$450.00 | \$0.00 | \$0.00 | \$0.00 | \$925.00 |
| Total Remaining Balance Due | | | | | | \$1,562.50 |

AGED ACCOUNTS RECEIVABLE

| 0-30 Days | 31-60 Days | 61-90 Days | Over 90 Days |
|-----------|------------|------------|--------------|
| \$475.00 | \$450.00 | \$637.50 | \$0.00 |

Buckhead Trails II Community Development District

Financial Statements
(Unaudited)

Period Ending
December 31, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT

Balance Sheet

As of December 31, 2023

(In Whole Numbers)

| ACCOUNT DESCRIPTION | TOTAL |
|--|-----------------|
| <u>ASSETS</u> | |
| Cash - Operating Account | \$ 2,999 |
| TOTAL ASSETS | \$ 2,999 |
| <u>LIABILITIES</u> | |
| Accounts Payable | \$ 7,172 |
| Accounts Payable - Other | 2,417 |
| Due To Other Districts | 8,034 |
| TOTAL LIABILITIES | 17,623 |
| <u>FUND BALANCES</u> | |
| Unassigned: | (14,624) |
| TOTAL FUND BALANCES | (14,624) |
| TOTAL LIABILITIES & FUND BALANCES | \$ 2,999 |

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2023
General Fund (001)
(In Whole Numbers)

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD |
|---------------------------------|-----------------------------|------------------------|-----------------------------|--|
| <u>REVENUES</u> | | | | |
| Developer Contribution | \$ 118,425 | \$ 10,937 | \$ (107,488) | 9.24% |
| TOTAL REVENUES | 118,425 | 10,937 | (107,488) | 9.24% |
| <u>EXPENDITURES</u> | | | | |
| <u>Administration</u> | | | | |
| Supervisor Fees | 3,000 | - | 3,000 | 0.00% |
| ProfServ-Construction | 9,000 | - | 9,000 | 0.00% |
| ProfServ-Dissemination Agent | 4,200 | 1,250 | 2,950 | 29.76% |
| ProfServ-Info Technology | 600 | 25 | 575 | 4.17% |
| ProfServ-Recording Secretary | 2,400 | 300 | 2,100 | 12.50% |
| ProfServ-Trustee Fees | 6,500 | - | 6,500 | 0.00% |
| District Counsel | 15,000 | 925 | 14,075 | 6.17% |
| District Engineer | 9,500 | - | 9,500 | 0.00% |
| Administrative Services | 4,500 | 500 | 4,000 | 11.11% |
| District Management | 25,000 | 3,500 | 21,500 | 14.00% |
| Accounting Services | 9,000 | 1,325 | 7,675 | 14.72% |
| Auditing Services | 6,000 | - | 6,000 | 0.00% |
| Website Compliance | 1,800 | - | 1,800 | 0.00% |
| Postage, Phone, Faxes, Copies | 500 | 6 | 494 | 1.20% |
| Rentals & Leases | 600 | 50 | 550 | 8.33% |
| Public Officials Insurance | 2,500 | - | 2,500 | 0.00% |
| Legal Advertising | 3,500 | 140 | 3,360 | 4.00% |
| Bank Fees | 200 | - | 200 | 0.00% |
| Financial & Revenue Collections | 1,200 | 100 | 1,100 | 8.33% |
| Meeting Expense | 4,000 | - | 4,000 | 0.00% |
| Website Administration | 1,200 | 200 | 1,000 | 16.67% |
| Miscellaneous Expenses | 250 | - | 250 | 0.00% |
| Office Supplies | 100 | - | 100 | 0.00% |
| Dues, Licenses, Subscriptions | 175 | 175 | - | 100.00% |
| Total Administration | 110,725 | 8,496 | 102,229 | 7.67% |

BUCKHEAD TRAILS II COMMUNITY DEVELOPMENT DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2023
General Fund (001)
(In Whole Numbers)

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD |
|--|-----------------------------|------------------------|-----------------------------|--|
| <u>Other Physical Environment</u> | | | | |
| Insurance - General Liability | 3,200 | - | 3,200 | 0.00% |
| Total Other Physical Environment | 3,200 | - | 3,200 | 0.00% |
| <u>Parks and Recreation</u> | | | | |
| Misc-Contingency | 4,500 | - | 4,500 | 0.00% |
| Total Parks and Recreation | 4,500 | - | 4,500 | 0.00% |
| TOTAL EXPENDITURES | 118,425 | 8,496 | 109,929 | 7.17% |
| Excess (deficiency) of revenues | | | | |
| Over (under) expenditures | - | 2,441 | 2,441 | 0.00% |
| FUND BALANCE, BEGINNING (OCT 1, 2023) | | (17,065) | | |
| FUND BALANCE, ENDING | | \$ (14,624) | | |

BUCKHEAD TRAILS II CDD

Bank Reconciliation

| | | |
|------------------|------------|-----------------------|
| Bank Account No. | 9059 | TRUIST - GF Operating |
| Statement No. | 12-23 | |
| Statement Date | 12/31/2023 | |

| | | | |
|----------------------|----------|----------------------|----------|
| G/L Balance (LCY) | 2,999.34 | Statement Balance | 6,093.76 |
| G/L Balance | 2,999.34 | Outstanding Deposits | 0.00 |
| Positive Adjustments | 0.00 | | |
| | | Subtotal | 6,093.76 |
| Subtotal | 2,999.34 | Outstanding Checks | 3,094.42 |
| Negative Adjustments | 0.00 | Differences | 0.00 |
| | | | |
| Ending G/L Balance | 2,999.34 | Ending Balance | 2,999.34 |
| | | | |
| Difference | 0.00 | | |

| Posting Date | Document Type | Document No. | Description | Amount | Cleared Amount | Difference |
|-------------------------------|---------------|--------------|------------------------|----------|----------------|------------|
| Checks | | | | | | |
| 11/21/2023 | Payment | 1035 | BUSINESS OBSERVER | 70 | 70.00 | 0.00 |
| 11/30/2023 | Payment | 1036 | EGIS INSURANCE | 5000 | 5,000.00 | 0.00 |
| 12/4/2023 | Payment | 1037 | ALBERTO VIERA | 200 | 200.00 | 0.00 |
| 12/4/2023 | Payment | 1038 | AUSTIN BERNIS | 200 | 200.00 | 0.00 |
| 12/4/2023 | Payment | 1039 | CARLOS DE LA OSSA | 200 | 200.00 | 0.00 |
| 12/4/2023 | Payment | 1040 | NICHOLAS J. DISTER | 200 | 200.00 | 0.00 |
| 12/4/2023 | Payment | 1041 | RYAN MOTKO | 200 | 200.00 | 0.00 |
| Total Checks | | | | 6,070.00 | 6,070.00 | 0.00 |
| Outstanding Checks | | | | | | |
| 12/21/2023 | Payment | 1042 | INFRAMARK | 2,006.92 | 0.00 | 2,006.92 |
| 12/21/2023 | Payment | 1043 | STRALEY ROBIN VERICKER | 1,087.50 | 0.00 | 1,087.50 |
| Total Outstanding Checks..... | | | | 3,094.42 | | 3,094.42 |